

# **Greenway Improvement District**

12051 Corporate Boulevard Orlando, FL 32817; 407-382-3256

[www.greenewayid.org](http://www.greenewayid.org)

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The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Greenway Improvement District (“District”), scheduled to be held at **3:00 p.m. on Tuesday, October 16, 2018 at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-866-398-2885

Participant Code: 275521

## **BOARD OF SUPERVISORS’ MEETING AGENDA**

### **Organizational Matters**

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of Minutes of the September 18, 2018 Board of Supervisors’ Meeting**
- 2. **Consideration of Property Insurance for Hardscape Items (*provided under separate cover*)**

### **Business Matters**

- 3. **Ratification of Requisition Nos. 581 – 587 Approved in September 2018 in an amount totaling \$595,334.63**
- 4. **Ratification of Operation and Maintenance Expenditures Paid in September 2018 in an amount totaling \$96,017.50**
- 5. **Recommendation of Work Authorizations/Proposed Services (*if applicable*)**
- 6. **Review of District’s Financial Position and Budget to Actual YTD**

### **Other Business**

- A. Staff Reports
  - 1. District Counsel
  - 2. District Manager
  - 3. District Engineer
  - 4. Construction Supervisor
- B. Audience Comments, Supervisor Requests

### **Adjournment**

# **GREENEWAY IMPROVEMENT DISTRICT**

**Minutes of the September 18, 2018  
Board of Supervisors' Meeting**

**GREENWAY IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING MINUTES**

**FIRST ORDER OF BUSINESS**

The Board of Supervisors' Meeting for the Greenway Improvement District was called to order on Tuesday, September 18, 2018 at 3:01 p.m. at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, FL 32827. Members listed below constituted a quorum.

Richard Levey	Chair
Rob Adams	Vice-Chair
Cristyann Courtney	Assistant Secretary

Also attending:

Jeff Newton	Donald W. McIntosh Associates
Larry Kaufmann	Construction Supervisor
Tucker Mackie	Hopping Green & Sams
Jennifer Walden	Fishkind & Associates
Lynne Mullins	Fishkind & Associates
Scott Thacker	Tavistock Development
Stephen Flint	Tavistock Development
Amanda Lane	Fishkind & Associates (via phone)

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Levey announced that there were no members of the public present or on the phone.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of  
the August 23, 2018 Board  
of Supervisors' Meeting**

Board Members reviewed the minutes from the August 23, 2018 Board of Supervisors' Meeting.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the minutes of the August 23, 2018 Board of Supervisors' Meeting, as presented.

## **FOURTH ORDER OF BUSINESS**

### **Discussion of Budgetary Review/Cash Flow Analysis**

Ms. Walden stated while the District has been reviewing each month that the Fiscal Year 2018 budget has been on track Ms. Lane, the District Accountant, came across the fact that the cashflow was low in this District for Fiscal Year 2018. Ms. Lane researched this further and found that the District had Fiscal Year 2017 expenses that hit in 2018 and were paid in 2018 and those totaled \$147,000.00. Mr. Levey asked if these were non-budgeted expenses in the Fiscal Year 2018 budget. Ms. Walden stated that Ms. Lane will discuss this but noted that \$64,000.00 of it was related to the hurricane.

Ms. Lane stated that the amount of \$147,087.87 hit after Fiscal Year 2017 ended but was in the timeframe that the District Manager has for internal control reasons, booked it in 2017. They were Fiscal Year 2017 expenses booked properly in 2017 but they had to use Fiscal Year 2018 cash for it and while the District did have a carry forward of \$120,000.00 from Fiscal Year 2017 it was not enough to fully cover the entirety of what was actually Fiscal Year 2017 expenses. Mr. Levey expressed that there had to be a budget bust somewhere in Fiscal Year 2017. Ms. Lane responded that a lot of it was hurricane related which the District did not budget for at all and the District ended up putting most of that to landscaping. Mr. Levey stated that now there is a hit of \$147,000.00 in Fiscal Year 2018 that was unbudgeted. Ms. Lane replied that the full \$147,000.00 was not all hurricane and some of it was legitimate 2017 expenses that just hit after the end of the Fiscal Year. Ms. Lane stated that she has a break down that is not shown on the agenda. She expressed that \$64,000.00 was hurricane related and that was not budgeted for but the remaining was budgeted in Fiscal Year 2017. Mr. Levey stated that in Fiscal Year 2018 the District is going to have a budget deficit of some sort in 2018. Ms. Lane explained that they are not hitting the 2018 budget because this was more cash flow and not the accrued revenue. She stated that they were booked correctly in 2017 but paid for with Fiscal Year 2018 cash. It is not going to hit the Fiscal Year 2018 budget and is only showing how the cash flow went in and out. Mr. Levey asked how the District is accounting for that delta. He asked if it was being paid out of reserves. Ms. Lane stated that District staff is moving some money from the reserves into the account as the District needs it. She stated that right now she has not had to move any over for Greeneway but after September 9, 2018 the District had \$41,000.00 of cash in the account and that has gone down to about \$30,000.00 right now and once the District gets a little bit lower if the District needs to move money over from the reserves, she believes that the District has an email confirmation from Mr. Levey that the District can do that. Mr. Levey stated that he knew this was coming but did not know if the rest of the Board heard this or not.

Ms. Mackie stated that the solution that was discussed by Fishkind was to speak with Mr. Ventura about paying the 2018-2019 assessments from Lake Nona in an earlier timeframe such that the District will have an infusion of cash to the extent that reserves are not sufficient, to not only pay for the remaining fiscal year including this month but also the first three months of operating

expenses. She noted that the District typically does not have those assessments until such time as the landowners start paying their tax bills.

Mr. Levey asked if anyone was concerned about the timing of this information. Ms. Courtney stated that there was not money in the budget previously to cover hurricane expenses and asked if the District has budgeted for that going forward. Ms. Walden responded yes. Ms. Courtney asked how much is budgeted for hurricane expenses. Ms. Mackie stated that the District raised assessments overall by adding additional line items for other expenses so that the operating capital should be more and thinks that the District might be putting off the problem down the road for the end of Fiscal Year 2018-2019 if the District does have another hurricane related expense. Ms. Lane responded she thinks that they are because the District budgeted \$5,000.00 for the Hurricane Cleanup line item and if the District has another hurricane it may not be enough but the District did increase the assessments.

Mr. Levey asked about insurance. Ms. Mackie stated that the District looked at insurance in the past for landscaping and there are not that many companies that will do it and the one they found that charged an exurbanite amount to insure the landscaping. Mr. Levey asked what action District staff needed. Ms. Walden responded that that District staff is requesting a motion from the Board to ratify the action of the Chairman's actions to use the money out of reserves.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the actions of the Chairman to use the money out of reserves.

## **FIFTH ORDER OF BUSINESS**

### **Consideration of Audit Engagement Letter**

Ms. Walden stated that the District received this Audit Engagement Letter from Berger, Toombs and Counsel has reviewed and provided changes and they made those changes as requested. The not-to-exceed amount is \$4,395.00 which fits in with the budget. Mr. Levey asked if it was consistent with past practice. Ms. Walden responded yes.

Ms. Mackie noted that District staff needs to keep the Auditor more on task with getting an initial draft of the audit. She stated that they did not meet the expectation in the prior engagement letter and it is not unique to Berger, Toombs; she noted that they were all behind this past Fiscal Year.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank in a not-to-exceed amount of \$4,395.00.

#### **SIXTH ORDER OF BUSINESS**

#### **Consideration of OUC Master Lighting Installation, Upgrade and Service Agreement - Nemours Parkway Phase 6**

Mr. Kaufmann stated that this is a standard OUC Agreement for the section that connects Narcoossee Road to Lake Nona. Mr. Levey asked if the lease payment will hit in Fiscal Year 2019 and if this was anticipated and budgeted for. Mr. Kaufmann responded yes. Mr. Adams asked if the lights were cobra or hats. Mr. Kaufmann responded that they are the hats until you reach the High School and then they switch to cobras. He explained that he wanted to match what should have been on Willard but the City put in something else and there will be a little discontinuity with streetlights but there is nothing the District can do about it right now.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the OUC Master Lighting Installation, Upgrade and Service Agreement - Nemours Parkway Phase 6.

#### **SEVENTH ORDER OF BUSINESS**

#### **Consideration of OUC Master Lighting Installation, Upgrade and Service Agreement - Centerline**

Mr. Kaufmann stated that this is the same OUC Agreement for the portion of Centerline Dr. that is currently near completion.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the OUC Master Lighting Installation, Upgrade and Service Agreement – Centerline.

## **EIGHTH ORDER OF BUSINESS**

### **Consideration of Landscape Easement Agreements #1, 2, & 3**

Ms. Mackie stated that the reason for three separate Landscape Easement Agreements are because of the varying locations and the differing ownership. She explained that the District is going to be maintaining landscaping that is outside of the right-of-way such that the District needs landscape easements over these particular areas. She noted that there may be some sections of these areas that the District will acquire in fee at a later date but for now the District needs a landscape easement for current timing purposes. She stated that the Board can approve all three agreements by one motion. Mr. Levey asked if this was anticipated in the Fiscal Year 2019 budget for landscape maintenance and then realized that this will probably fall under warranty for the first year. Ms. Mackie responded that is correct.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved Nemours Parkway Phase 6 Landscape Easement No. 1 (Lake Nona Land Company, LLC and Lake Nona Laureate Park, LLC), Nemours Parkway Phase 6 Landscape Easement No. 2 (Lake Nona Land Company, LLC) and Nemours Parkway Phase 6 Landscape Easement No. 3 (Narcoossee Land Holding Two, LLC).

## **NINTH ORDER OF BUSINESS**

### **Consideration of Temporary Construction and Access Easement Agreement for Nemours Parkway Phase 7**

Ms. Mackie stated that the basis for the temporary construction and access easement stems from negotiations with Nemours Hospital and the Developer over how drainage is going to be provided from the Nemours site while construction of Nemours Parkway Phase 7 is ongoing. This proposed Temporary Easements gives the District the ability to construct temporary drainage and continue to maintain that while construction is ongoing and once Nemours Parkway Phase 7 is completed,

the Nemours Hospital site or a portion of the site, will drain through the right-of-way. She stated that this was discovered during discussions between the Developer and Nemours at the time that they were negotiating other easements. Mr. Newton added that it is a constructability issue. He noted that the District is trying to build a road over top of a drainage ditch that conveys Nemours drainage and parts of the drainage will have to be relocated during construction.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Temporary Construction and Access Easement Agreement with Lake Nona Land Company, LLC for Nemours Parkway Phase 7.

#### **TENTH ORDER OF BUSINESS**

#### **Consideration of Interlocal Agreement with Boggy Creek Improvement District Regarding Certain Costs Associated with the Construction of Nemours Parkway**

Ms. Mackie explained that this deals with Nemours Parkway Phase 7. Exhibit A shows a coloring system on the graphic that denotes property within the Greenway Improvement District and the Boggy Creek Improvement District. She noted that when this right-of-way was expanded a small portion of the Boggy Creek ID funded Nemours Parkway Phase 7 is actually in the Greenway ID. Based upon the cost estimates that were developed by the Engineer the Interlocal Agreement would provide that the section to the right of the black line will be funded by the Greenway ID and to the left will be funded by the Boggy Creek ID despite the fact that that small strip is located within the Greenway ID. She noted that the Interlocal Agreement would provide for the construction and ongoing maintenance in the future.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Interlocal Agreement with Boggy Creek Improvement District Regarding Certain Costs Associated with the Construction of Nemours Parkway.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Ratification of Requisition Nos. 571 – 580 Approved in**

**August 2018 in an amount  
totaling \$822,291.50**

Board Members reviewed Requisition Nos. 571 – 580 approved in August 2018 in an amount totaling \$822,291.50.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified Requisition Nos. 571 – 580 approved in August 2018 in an amount totaling \$822,291.50.

**TWELFTH ORDER OF BUSINESS**

**Ratification of Operation  
and Maintenance  
Expenditures Paid in  
August 2018 in an amount  
totaling \$89,476.04**

Board Members reviewed the Operation and Maintenance Expenditures paid in August 2018 in an amount totaling \$89,476.04.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District ratified the Operation and Maintenance Expenditures paid in August 2018 in an amount totaling \$89,476.04.

**THIRTEENTH ORDER OF BUSINESS**

**Recommendation of Work  
Authorizations/Proposed  
Services**

Mr. Kaufmann presented the following Work Authorizations to the Board:

1. Donald W. McIntosh in the amount of \$6,725.00 for additional gravity sewer and reclaimed water service lines for Nemours Hospital in Nemours Parkway Phase 7.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Work Authorization from Donald W. McIntosh Associates, Inc. in the amount of \$6,725.00 for Nemours Parkway Phase 7.

2. Donald W. McIntosh in the amount of \$257,630.00 for survey, design and construction admin for 2,220 LF roadway for Segments A & B for Centerline Drive.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Work Authorization from Donald W. McIntosh Associates, Inc. in the amount of \$257,630.00 for Centerline Drive – Segments A & B.

3. Donald W. McIntosh in the amount of \$290,695.00 for survey, design and construction admin for 2,465 LF roadway for Segments C & D for Centerline Drive. Mr. Kaufmann stated that there is a bridge that will eventually be installed here which is not part of this proposal. Mr. Levey asked if the bridge design comes back to the Board. Ms. Mackie responded that the District will have to go out for an RFQ for that. Mr. Levey asked how they would complete the design of C & D without a bridge designer. Mr. Newton stated that they anticipate it being a box culvert rather than a bridge. Mr. Kaufmann added that the Developer has not weighed in on what they want. Mr. Newton stated that the District would need to engage a Structural Engineer. Mr. Adams asked if segment C was complete. Mr. Newton indicated that there are improvements going on in section C and it is being widened to include on street parking and a 12-foot trail and a number of utility adjustments and relocations. Mr. Levey asked if it is the same cost as if the District is designing a new road. Mr. Newton replied that it is not the same cost but it is still pretty complicated. Mr. Levey asked if the Developer has provided feedback on this design proposal. Mr. Kaufmann replied no. Mr. Levey asked if Mr. Adams wanted to move forward or wait 30 days. Mr. Adams stated that he would rather table this Work Authorization pending the next Board Meeting.
4. Professional Services Industries, Inc. in the amount of \$1,300.00 for a study to determine alternative underdrain designs.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the Work Authorization from Professional Services Industries in the amount of \$1,300.00 for roadway underdrain details.

#### **FOURTEENTH ORDER OF BUSINESS**

#### **Review of District's Financial Position and Budget to Actual YTD**

Board Members reviewed the District's statement of financial position. Ms. Walden noted that the District has expenses of \$679,000.00 vs. a budget of \$682,000.00. The District is currently under budget through August 2018 by just over \$3,000.00. There was no action required.

#### **FIFTEENTH ORDER OF BUSINESS**

#### **Staff Reports**

**District Counsel –** No Report

**District Manager –** No Report

**District Engineer –** Mr. Newton circulated the Construction Contract Status Memorandum (Minutes Exhibit A). He explained that Nemours Parkway Phase 5 is closed out but there are clean up items and he thought that there would be a Change Order this month but there is not one yet.

Mr. Newton explained that for Nemours Parkway Phase 6 he did a final walk through inspection with the City Inspector last Friday and are in the midst of preparing a punch list. Other than that, it is substantially complete except for some hand rail along the top of the box culvert. Mr. Levey asked when that will be open. Mr. Newton responded that he is hoping this month.

Mr. Newton explained that for Nemours Parkway Phase 7 there is a preconstruction meeting on September 25, 2018 and the permit issuance is pending payment of the permit fee.

Mr. Newton explained that the Lake Nona Kellogg Avenue Extension paving commenced yesterday. The only thing left after the pavement is the potable water and reclaimed water connections to the City park.

Mr. Newton stated that there are two Change Orders attached to the memo and one of them is a deductive Change Order #3 in the amount of \$2,146.88 which is a Developer portion of the project which has to do with some revisions related to OUC electric and streetlighting layout configuration. He noted that there are maps attached. He noted that the net Change Order amount to the Developer is actually a credit in the amount of \$2,146.88.

He stated that the next Change Order is additive to the District in the amount of \$65,127.18 because the streetlighting included only an allowance in the bid and there were some significant changes by OUC including changing their switch gear location which resulted in a lot of extra conduit and an access road to get to the switch gear. Mr. Levey asked if OUC approved the original plans. Mr. Newton stated that OUC provided the information that was put in the original plans. He noted that the Engineer does not design the conduit. Mr. Levey asked where the original plans came from. Mr. Kaufmann stated that the original plans came from OUC and there were changes required by the park site and it necessitated the OUC changes. Mr. Newton stated that the switch gear was originally next to the park and it moved into Phase 4.

Mr. Newton recommended that the Board approve Deductive Change Order #3 in the amount of \$2,146.88 for the Developer portion and approve Additive Change Order #4 in the amount of \$65,127.18 for the District portion.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved the action of the Construction Contract Status Memorandum dated September 18, 2018.

**Construction Supervisor –** Mr. Kaufmann requested to change the makeup of the Construction Committee by replacing Stephen Flint with Troy Davidson. The

Board asked who Mr. Davidson is. Mr. Kaufmann responded that he is the new Project Engineer working for the Developer.

On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the Board of Supervisors for the Greenway Improvement District approved replacing Mr. Stephen Flint with Mr. Troy Davidson.

## **SIXTEENTH ORDER OF BUSINESS**

## **Supervisor and Audience Comments & Adjournment**

Ms. Courtney asked when the District should expect RFPs for these segments of Centerline. Mr. Newton stated it is to be determined because it is currently in preliminary design. Ms. Mackie stated that it is anticipated that there will be an Interlocal Agreement between the two Districts on cost responsibility and the Engineer's Report is in development now for that District.

There were no audience comments. Mr. Levey requested a motion to adjourn.

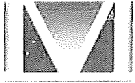
On Motion by Mr. Adams, second by Ms. Courtney, with all in favor, the September 18, 2018 Meeting of the Board of Supervisors for the Greenway Improvement District was adjourned.

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Secretary/Assistant Secretary

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Chair/Vice Chair



**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

## MEMORANDUM

DATE: September 18, 2018

TO: Greenway Improvement District  
Board of Supervisors

FROM: Donald W. McIntosh Associates, Inc.  
District Engineer

RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

CIVIL ENGINEERS

### Nemours Parkway Phase 5 – Jr. Davis Construction, Inc. / BrightView

LAND PLANNERS

SURVEYORS

**Construction Status:** The Notification of Project Completion was submitted to the City on June 21, 2018, with the maintenance bond submitted under separate cover on July 2, 2018. The South Florida Water Management District (SFWMD) construction certification was submitted on June 22, 2018, and the SFWMD certification acceptance was received on July 3, 2018. Although the project has effectively been closed out, there are outstanding issues related to:

- Modifications to street lights and associated modifications to electrical conduits, pull-boxes and landscaping.
- Relocation of irrigation controller and associated electrical service.

Both of these issues are being evaluated by District staff and may result in one or more change orders and additional project costs.



**Change Order (C.O.) Status:** None at this time.

**Recommended Motion:** None at this time.

### Nemours Parkway Phase 6 – Jr. Davis Construction, Inc. / BrightView

**Construction Status:** This project is substantially complete except for the guiderail installation at the box culvert. A final walk through inspection was performed with the City inspector on September 14, 2018, and a punch list is being prepared for the Contractor.

**Change Order (C.O.) Status:** None at this time.

**Recommended Motion:** None at this time.

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

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<http://www.dwma.com>



*Memorandum*

*Re: Greenway Improvement District  
Construction Contract Status*

*September 18, 2018*

*Page 2*

**Nemours Parkway Phase 7 – Jr. Davis Construction, Inc.**

**Construction Status:** Contract documents have been finalized and issuance of the City permit is pending payment of the permit fee. Upon issuance of the City permit, we will issue a Notice To Proceed. Review of shop drawings is in progress and the preconstruction meeting with the City of Orlando is scheduled for September 25, 2018.

**Change Order (C.O.) Status:** None at this time.

**Recommended Motion:** None at this time.

**Lake Nona Kellogg Avenue Extension – DeWitt Excavation**

**Construction Status:** The temporary holding area for dewatering operations has been removed and PSI is scheduled to inspect the site and perform any additional testing deemed necessary. All subsurface work, curbs and base course installation are substantially completed with the exception of potable water and reclaimed water connections to the City Park and paving commenced on September 17, 2018.

**Change Order (C.O.) Status:** Deductive Change Order No. 3 (Developer Portion) for revisions related to OUC electric and street lighting layout configuration for the Kellogg Avenue Extension in the amount of (\$2,146.88). Additive Change Order No. 4 (District Portion) in the amount of \$65,127.18 for revisions related to OUC electric and street lighting layout configuration for the Hartwell Court Extension.

**Recommended Motion:** Approve Deductive Change Order No. 3 in the amount of (\$2,146.88) and Additive Change Order No. 4 in the amount of \$65,127.18.

Should there be any questions, please advise.

Thank you.

End of memorandum.

c: Larry Kaufmann  
Stephen Flint  
Scott Thacker  
Lance Jackson  
Robin Persad

**LAKE NONA SOUTH  
Greenway Improvement District  
Nemours Parkway Phase 5  
Change Order Log  
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date 7/12/17	To Board	Approval Date	Notes
						<del>\$3,023,146.05</del>			
<u>1</u>	8/3/2017	Direct Owner Purchase - Materials Deductions	0		VOIDED	\$ 3,023,146.05	8/15/2017/REVISED AMOUNT TO 9/19/17	9/19/2017	Change order for (512,480.60) has been Voided
<u>2</u>	9/26/2017	Storm Revisions: DM-9 to Ex. DM-45 modified per revised plans dated 6/16/17; Street Lighting Conduit added per revised plans dated 6/16/17; Landscape Revisions issued 9/14/17 included; Signage & Striping Revisions issued 9-25-17 included.	0	\$ 19,374.95	Approved	\$ 3,042,521.00	10/17/2017	10/17/2017	
<u>3</u>	11/10/2017	Contract Calendar days extension New Substantial Completion Date January 27, 2018.	9	\$ -	Approved	\$ 3,042,521.00	11/21/2017	11/21/2017	
<u>4</u>	1/23/2017	Direct Owner Purchase - Materials deductions for materials purchased by CDD		\$ (228,869.74)	Approved	\$ 2,813,651.26	1/16/2018	1/16/2018	

**LAKE NONA SOUTH  
Greenway Improvement District  
Nemours Parkway Phase 6  
Change Order Log  
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date 8/17/17	To Board	Approval Date	Notes
						<b>\$2,070,587.60</b>			
<u>1</u>	7/10/2018	8" Directional Bore	0	\$ 10,874.88	Approved	\$ 2,081,462.48	7/17/2018	7/17/2018	
<u>2</u>	6/20/2018	Culvert Rail Installation	0	\$ 13,484.00	Approved	\$ 2,094,926.48	7/17/2018	7/17/2018	
<u>3</u>	7/16/2018	OCPS sidewalk revision	30	\$ 42,220.54	Approved	\$ 2,137,147.02	7/17/2018	7/17/2018	

**LAKE NONA SOUTH  
Greenway Improvement District  
Nemours Parkway Phase 7  
Change Order Log  
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes

**LAKE NONA SOUTH  
Greenway Improvement District  
Kellogg Avenue Extension  
Change Order Log  
Dewitt Excavating**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						<b>\$1,797,324.58</b>			
<u>1</u>	7/12/2018	Developer Portion - Stabilize Construction Access Road and Import Fill	0	\$230,500.00	Approved	\$2,027,824.58	7/17/2018	7/17/2018	
<u>2</u>	8/1/2018	Add days to contract due to weather	8	\$ -	Approved	\$2,027,824.58	8/23/2018	8/23/2018	
<u>3</u>	9/14/2018	OUC Access Revision - electric and street lighting layout configuration - Kellogg Avenue Extension	0	\$ (2,146.88)	Pending	\$2,025,677.70	9/18/2018		
<u>4</u>	9/14/2018	OUC Access Revision - electric and street lighting layout configuration - Hartwell Court Extension	0	\$ 65,127.18	Pending	\$2,090,804.88	9/18/2018		

**Greenway Improvement District**  
**CONTRACT CHANGE ORDER**

Change Order No. 3

Project: Lake Nona Kellogg Avenue Extension

Date 9/14/2018

Engineer: Donald W. McIntosh Associates, Inc.

Contractor: DeWitt Excavation, LLC

ITEM NO.	WORK PERFORMED	DESCRIPTION OF CHANGE	AMOUNT / (-) +
1	OUC Access Revisions - electric and street lighting layout configuration - Kellogg Avenue Extension	DEDUCT	\$ (2,146.88)

Net Change Order Amount \$ (2,146.88)

Contract Amount Prior to Change Order \$ 2,027,824.58

Revised Contract Amount \$ 2,025,677.70

COMMENTS:

See detailed backup attached.

Acceptable To:

DeWitt Excavation, LLC

Date:

Approved By:

Greenway Improvement District

Date:

c: Jeffrey J. Newton, PE  
Robin Persad



Proposal For: Kellogg Ave. & Hartwell Ct.  
Plans Dated:  
Date Prepared: 9/5/2018

COR-01

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14463 W. Colonial Drive • Winter Garden, FL 34787 • (o) 407-656-1799 • (f) 407-656-0552

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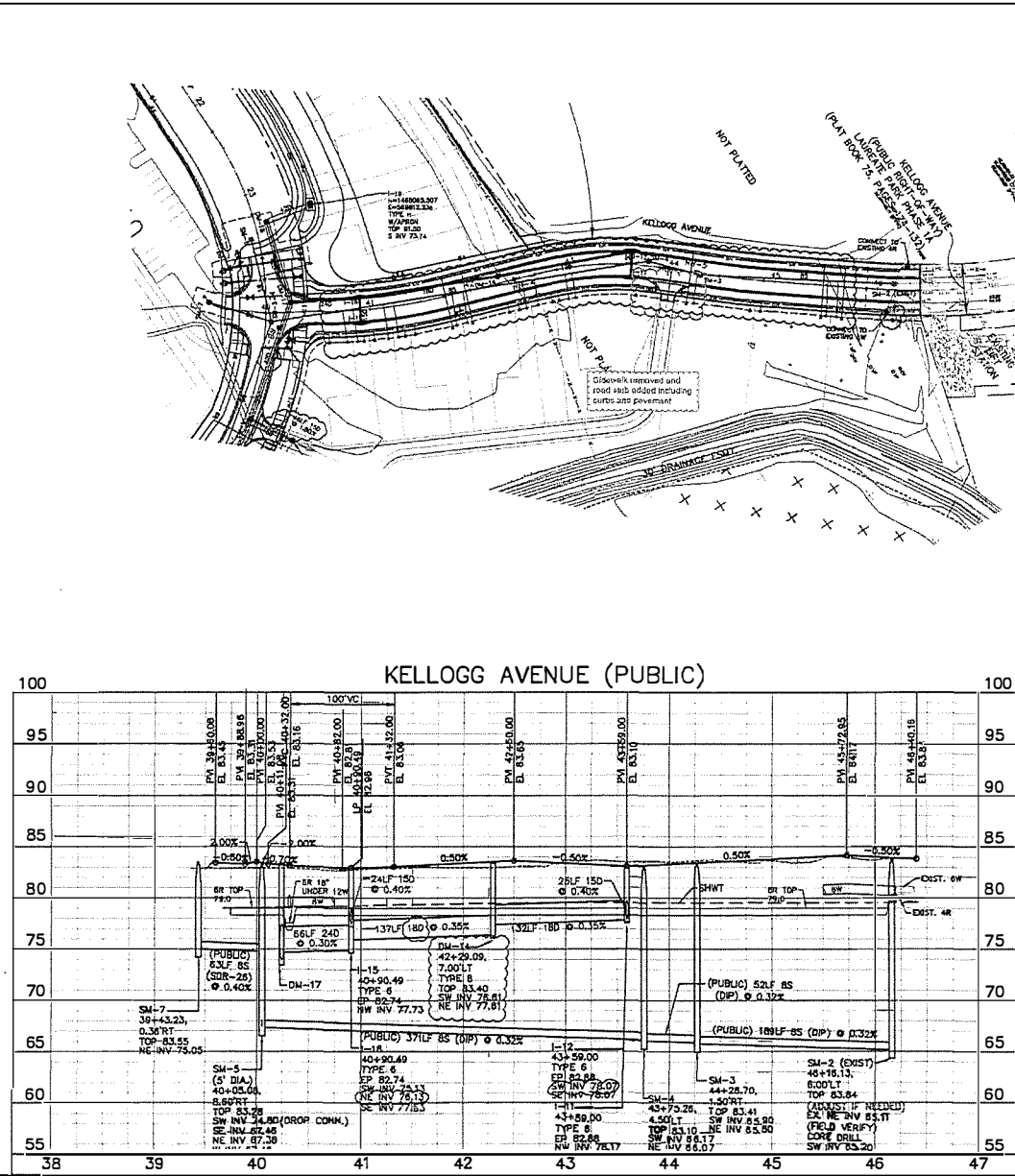
**OUC ACCESS REVISIONS**

Kellogg Avenue Extension	1 LS	(\$2,146.88)	(\$2,146.88)
<b>TOTAL</b>			<b>(\$2,146.88)</b>

KELLOGG AVENUE EXTENSION							
ITEM	DESCRIPTION	QUANTITY	UNIT	MATERIAL COST	INSTALLATION COST	TOTAL UNIT COST	AMOUNT
100	EARTHWORK						
104	Balanced Cut and Fill	41	CY	\$0.00	\$ 5.16	\$ 5.16	\$211.56
	Subtotal						\$ 211.56
200	STORM DRAINAGE						
201	15" RCP	32	LF	\$12.48	\$ 18.61	\$ 31.09	\$994.88
202	18" RCP	72	LF	\$18.77	\$ 25.26	\$ 44.03	\$3,170.16
203	24" RCP	-134	LF	\$26.73	\$ 32.19	\$ 58.92	(\$7,895.28)
205	Type 8 Manhole (Deduct DM-13)	-1	EA	\$1,240.73	\$ 2,346.72	\$ 3,587.45	(\$3,587.45)
	Subtotal						(\$7,317.69)
300	PAVING						
301	1-1/2" Asphalt Type S-1 or SP 12.5	34	SY	\$0.00	\$ 9.66	\$ 9.66	\$328.44
302	1-1/4" Asphalt Type S-3 or SP 9.5	34	SY	\$0.00	\$ 9.00	\$ 9.00	\$306.00
303	10" Limerock Base Compacted to 98%	34	SY	\$5.54	\$ 10.87	\$ 16.41	\$557.94
304	12" Stabilized Subgrade (LBR 40 or FBV 75)	50	SY	\$0.44	\$ 2.86	\$ 3.30	\$165.00
	3' Valley Gutter	46	LF	\$15.15	\$ 7.83	\$ 22.98	\$1,057.08
306	5' Sidewalk (DEDUCT)	(9)	SY	\$2.36	\$ 2.63	\$ 4.99	(\$44.91)
307	5' Wide ADA Ramp	2	EA	\$87.84	\$ 257.57	\$ 345.41	\$890.82
309	Regulatory Signs	3	EA	\$0.00	\$ 594.00	\$ 594.00	\$1,782.00
310	Pavement Marking	1	LS	\$0.00	\$ 69.30	\$ 69.30	\$69.30
	Subtotal						\$4,911.67
500	WATER DISTRIBUTION						
505	1" Water Service - Single	1	EA	\$447.30	\$ 938.50	\$ 1,385.80	\$1,385.80
	Subtotal						\$1,385.80
600	RECLAIMED WATER DISTRIBUTION						
604	1" Reuse Water Service - Single	-3	EA	\$453.80	\$ 939.77	\$ 1,393.37	(\$4,180.11)
	Subtotal						(\$4,180.11)
700	SLEEVING						
701	Irrigation Sleeves, Type "I"	1	LS	\$363.77	\$ 2,460.44	\$ 2,824.21	\$2,824.21
	Subtotal						\$2,824.21
800	ouc ELECTRIC CONDUIT						
	3" - 1 Way Conduit	(174)	LF	\$3.02	\$ 2.94	\$ 8.36	(\$1,454.64)
	2" - 1 Way Conduit (Including Stubouts)	(30)	LF	\$3.00	\$ 1.95	\$ 4.95	(\$148.50)
	Transformer Pad	(2)	EA	\$175.00	\$ 138.50	\$ 313.50	(\$627.00)
	Marker Balls	1	LF	\$17.40	\$ 7.24	\$ 24.64	\$24.64
	4 x 4 Post	1	EA	\$9.40	\$ 6.44	\$ 15.84	\$15.84
	Plugs or Caps	1	LS	\$2.20	\$ 2.64	\$ 4.84	\$4.84
	Subtotal						(\$2,184.82)
850	ouc STREET LIGHT CONDUIT						
851	2" Conduit	500	LF	\$1.85	\$ 2.72	\$ 4.57	\$2,285.00
852	Secondary Junction Box	(1)	EA	\$270.00	\$ 87.50	\$ 357.50	(\$357.50)
853	Street Light Junction Box	1	EA	\$204.00	\$ 71.00	\$ 275.00	\$275.00
	Subtotal						\$2,202.50
	Kellogg Ave Total:						\$ (2,146.88)

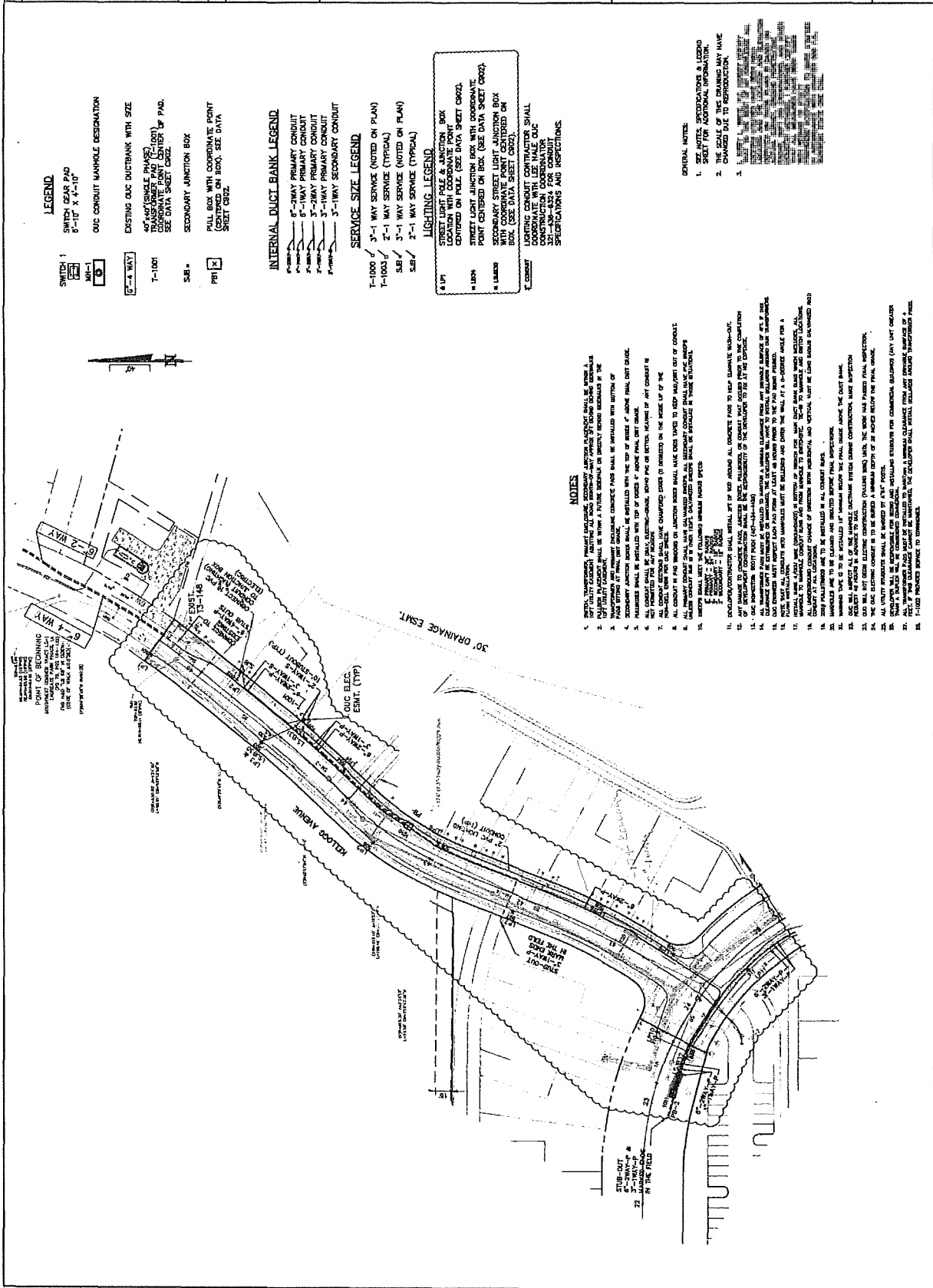
DONALD W. MCINTOSH ASSOCIATES, INC. RESERVES THE RIGHT TO MODIFY, AMEND, OR CHANGE THE PROJECT INFORMATION AND PROPERTY RIGHTS TO THIS DRAWING WHICH MAY NOT BE REPRODUCED, CHANGED, OR COPIED IN ANY FORM OR MANNER, FOR ANY PURPOSE, WITHOUT DONALD W. MCINTOSH ASSOCIATES, INC.'S WRITTEN CONSENT.

F:\Projects\16208\16208\DWG\Plan\Roadway\16208-PP.dwg



GENERAL NOTES:  
1. SEE NOTES SPECIFICATION & LEGEND SHEET FOR ADDITIONAL INFORMATION.  
2. THE SCALE OF THIS DRAWING MAY HAVE CHANGED DUE TO REPRODUCTION.

<b>DONALD W. MCINTOSH ASSOCIATES, INC.</b> ENGINEERS 1000 JAMES A. WALKER AVENUE, SUITE 100, WEST PALM BEACH, FL 33411 TEL: 561.833.1111 FAX: 561.833.1112 WWW.DWMASSOCIATES.COM		<b>LAKE NONA</b> KELLOGG AVENUE EXTENSION CITY OF ORLANDO, FLORIDA PLAN & PROFILE	
DRAWN BY: JPM		CHECKED BY: JPM	
DATE: 6/1/17		SCALE: 1"=50'-0"	
PROJECT NO.: 16208		SHEET NO.: 30 OF 52	
PROJECT NAME: KELLOGG AVENUE EXTENSION		PROJECT LOCATION: LAKE NONA, ORLANDO, FL	
PROJECT DESCRIPTION: KELLOGG AVENUE EXTENSION		PROJECT STATUS: IN PROGRESS	
PROJECT OWNER: CITY OF ORLANDO		PROJECT FUNDING: CITY OF ORLANDO	
PROJECT PHASE: DESIGN		PROJECT DATE: 6/1/17	
PROJECT DRAWING: PLAN & PROFILE		PROJECT DRAWING: 16208-PP	
PROJECT DRAWING: 16208-PP		PROJECT DRAWING: 16208-PP	

[illegible]

DOUGLAS M. MATHISON ASSOCIATES, INC. HEREBY AGREES TO RELEASE, DEFEND, INDEMNIFY AND HOLD HARMLESS THE EXISTING CO-DEVELOPER AND PROPRIETOR OF THIS DRAWING WHICH MAY NOT BE REPRODUCED, CHANGED, OR COPIED IN ANY FORM OR MANNER, NOR CAN IT BE ASSIGNED TO ANY PARTY WITHOUT DOUGLAS M. MATHISON ASSOCIATES, INC.'S WRITTEN CONSENT.

**Greenway Improvement District**  
**CONTRACT CHANGE ORDER**

Change Order No. 4

Project: Lake Nona Kellogg Avenue Extension

Date 9/14/2018

Engineer: Donald W. McIntosh Associates, Inc.

Contractor: DeWitt Excavation, LLC

ITEM NO.	WORK PERFORMED	DESCRIPTION OF CHANGE	AMOUNT + / (-)
1	OUC Access Revisions - electric and street lighting layout configuration - Hartwell Court Extension	ADD	\$ 65,127.18

Net Change Order Amount \$ 65,127.18

Contract Amount Prior to Change Order \$ 2,025,677.70

Revised Contract Amount \$ 2,090,804.88

COMMENTS:

See detailed backup attached.

Acceptable To: \_\_\_\_\_ Date: \_\_\_\_\_  
DeWitt Excavation, LLC

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Greenway Improvement District

c: Jeffrey J. Newton, PE  
Robin Persad



Proposal For: Kellogg Ave. & Hartwell Ct.  
Plans Dated:  
Date Prepared: 9/6/2018

COR-02

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14463 W. Colonial Drive • Winter Garden, FL 34787 • (o) 407-656-1799 • (f) 407-656-0552

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**OUC ACCESS REVISIONS**

Hartwell Court Extension

1 LS \$65,127.18 \$65,127.18

**TOTAL**

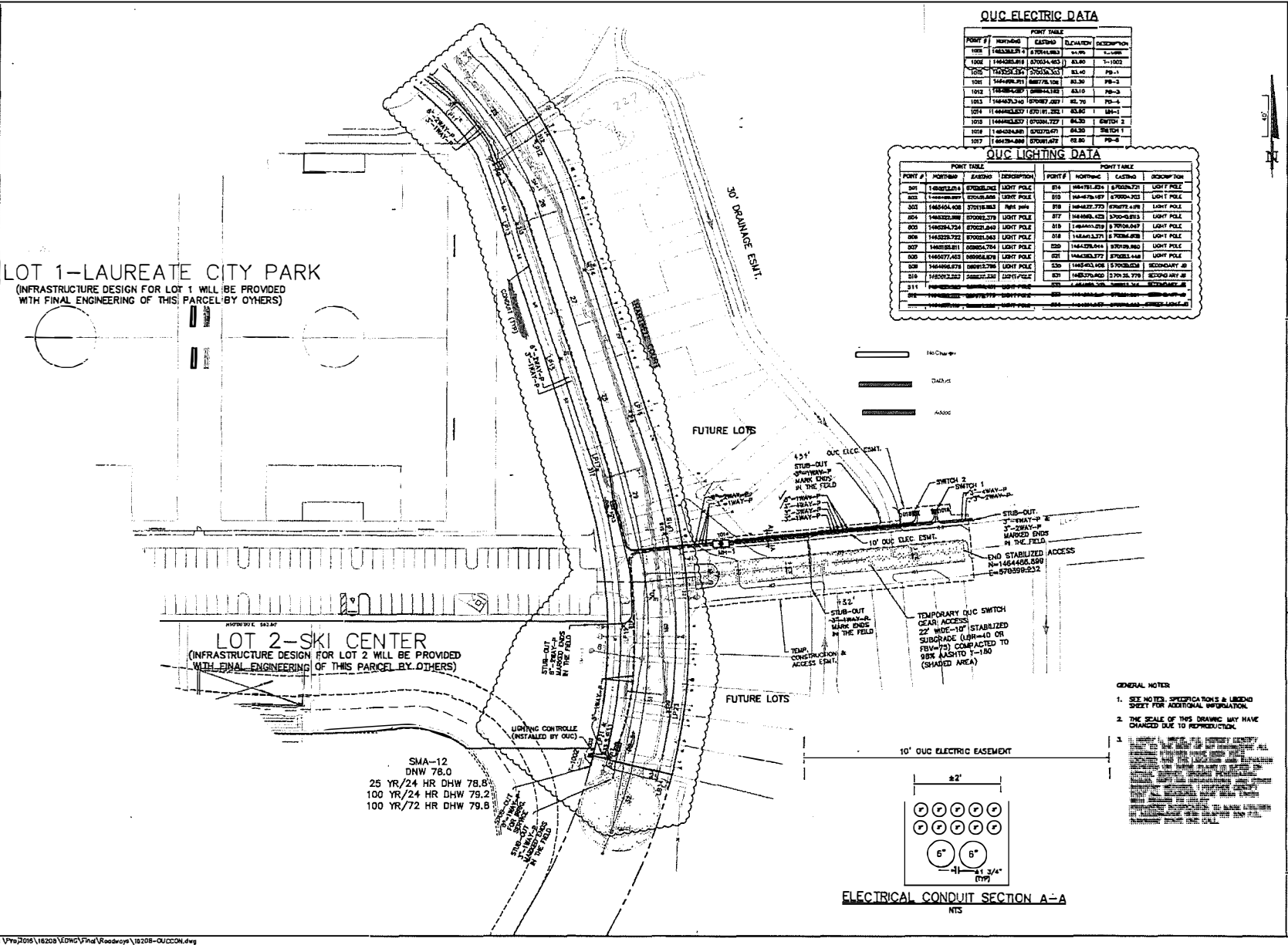
**\$65,127.18**

Lake Nona Kellogg Avenue and Hartwell Court Extension  
REV 1 AND REV 2

**HARTWELL COURT EXTENSION**

ITEM	DESCRIPTION	QUANTITY	UNIT	MATERIAL COST	INSTALLATION COST	TOTAL UNIT COST	AMOUNT
100	<b>EARTHWORK</b>						
104	Balanced Cut and Fill	86	CY	\$0.00	\$ 9.21	\$ 9.21	\$792.08
103	Import Fill	7	CY	\$3.73	\$ 11.02	\$ 14.75	\$103.25
109	Erosion Control Silt Fence	700	LF	\$0.00	\$ 0.84	\$ 0.84	\$588.00
	<b>Subtotal</b>						<b>\$1,483.31</b>
200	<b>STORM DRAINAGE</b>						
201	15" RCP	48	LF	\$12.46	\$ 18.61	\$ 31.07	\$1,491.36
204	30" RCP	-598	LF	\$35.65	\$ 34.27	\$ 69.92	(\$41,812.16)
	36" RCP	480	LF	\$49.82	\$ 40.51	\$ 90.33	\$43,368.40
205	42" RCP	122	LF	\$62.14	\$ 42.97	\$ 105.11	\$12,823.42
206	48" RCP	8	LF	\$62.14	\$ 42.97	\$ 105.11	\$840.88
	<b>Subtotal</b>						<b>\$16,701.90</b>
300	<b>PAVING</b>						
	10" Stabilized Temp OUC Switchgear Access Road	647	SY	\$0.44	\$ 2.86	\$ 3.30	\$2,135.10
	<b>Subtotal</b>						<b>\$2,135.10</b>
800	<b>OUC ELECTRIC CONDUIT</b>						
801	6" - 2 Way Conduit	115	LF	\$14.67	\$ 14.56	\$ 29.23	\$3,361.45
802	6" - 1 Way Conduit	170	LF	\$39.10	\$ 19.31	\$ 58.41	\$9,929.70
803	3" - 3 Way Conduit	250	LF	\$9.06	\$ 7.94	\$ 17.00	\$4,250.00
804	3" - 4 Way Conduit	200	LF	\$12.08	\$ 10.58	\$ 22.66	\$4,532.00
805	3" - 2 Way Conduit	250	LF	\$8.90	\$ 6.50	\$ 15.40	\$3,850.00
806	3" - 1 Way Conduit	509	LF	\$3.02	\$ 2.94	\$ 5.96	\$3,033.84
807	2" - 1 Way Conduit (Including Stubouts)	30	LF	\$3.00	\$ 1.95	\$ 4.95	\$148.50
808	Pullbox	2	EA	\$4,510.00	\$ 4,785.00	\$ 9,295.00	\$18,590.00
	Transformer Pad	1	EA	\$175.00	\$ 138.50	\$ 313.50	\$313.50
	Plugs or Caps	2	LS	\$3.20	\$ 3.84	\$ 7.04	\$14.08
	<b>Subtotal</b>						<b>\$48,022.87</b>
850	<b>OUC STREET LIGHT CONDUIT</b>						
	OUC Street Light Conduit Allowance	(1)	LS			\$ 15,000.00	(\$15,000.00)
851	2" Conduit	1,700	LF	\$1.85	\$ 2.72	\$ 4.57	\$7,769.00
852	Secondary Junction Box	2	EA	\$270.00	\$ 87.50	\$ 357.50	\$715.00
853	Street Light Junction Box	12	EA	\$204.00	\$ 71.00	\$ 275.00	\$3,300.00
	<b>Subtotal</b>						<b>(\$3,216.00)</b>
	<b>Hartwell Court Total:</b>						<b>\$65,127.18</b>

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**OUC ELECTRIC DATA**

POINT #	NORTHING	EASTING	ELEVATION	DESCRIPTION
1005	1443381.813	870034.463	83.90	T-1005
1006	1443381.813	870034.463	83.90	T-1006
1007	1443381.813	870034.463	83.90	T-1007
1008	1443381.813	870034.463	83.90	T-1008
1009	1443381.813	870034.463	83.90	T-1009
1010	1443381.813	870034.463	83.90	T-1010
1011	1443381.813	870034.463	83.90	T-1011
1012	1443381.813	870034.463	83.90	T-1012
1013	1443381.813	870034.463	83.90	T-1013
1014	1443381.813	870034.463	83.90	T-1014
1015	1443381.813	870034.463	83.90	T-1015
1016	1443381.813	870034.463	83.90	T-1016
1017	1443381.813	870034.463	83.90	T-1017

**OUC LIGHTING DATA**

POINT #	NORTHING	EASTING	ELEVATION	DESCRIPTION
874	1443381.813	870034.463	83.90	LIGHT POLE
875	1443381.813	870034.463	83.90	LIGHT POLE
876	1443381.813	870034.463	83.90	LIGHT POLE
877	1443381.813	870034.463	83.90	LIGHT POLE
878	1443381.813	870034.463	83.90	LIGHT POLE
879	1443381.813	870034.463	83.90	LIGHT POLE
880	1443381.813	870034.463	83.90	LIGHT POLE
881	1443381.813	870034.463	83.90	LIGHT POLE
882	1443381.813	870034.463	83.90	LIGHT POLE
883	1443381.813	870034.463	83.90	LIGHT POLE
884	1443381.813	870034.463	83.90	LIGHT POLE
885	1443381.813	870034.463	83.90	LIGHT POLE
886	1443381.813	870034.463	83.90	LIGHT POLE
887	1443381.813	870034.463	83.90	LIGHT POLE
888	1443381.813	870034.463	83.90	LIGHT POLE
889	1443381.813	870034.463	83.90	LIGHT POLE
890	1443381.813	870034.463	83.90	LIGHT POLE
891	1443381.813	870034.463	83.90	LIGHT POLE
892	1443381.813	870034.463	83.90	LIGHT POLE
893	1443381.813	870034.463	83.90	LIGHT POLE
894	1443381.813	870034.463	83.90	LIGHT POLE
895	1443381.813	870034.463	83.90	LIGHT POLE
896	1443381.813	870034.463	83.90	LIGHT POLE
897	1443381.813	870034.463	83.90	LIGHT POLE
898	1443381.813	870034.463	83.90	LIGHT POLE
899	1443381.813	870034.463	83.90	LIGHT POLE
900	1443381.813	870034.463	83.90	LIGHT POLE
901	1443381.813	870034.463	83.90	LIGHT POLE
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904	1443381.813	870034.463	83.90	LIGHT POLE
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911	1443381.813	870034.463	83.90	LIGHT POLE
912	1443381.813	870034.463	83.90	LIGHT POLE
913	1443381.813	870034.463	83.90	LIGHT POLE
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915	1443381.813	870034.463	83.90	LIGHT POLE
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967	1443381.813	870034.463	83.90	LIGHT POLE
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977	1443381.813	870034.463	83.90	LIGHT POLE
978	1443381.813	870034.463	83.90	LIGHT POLE
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980	1443381.813	870034.463	83.90	LIGHT POLE
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982	1443381.813	870034.463	83.90	LIGHT POLE
983	1443381.813	870034.463	83.90	LIGHT POLE
984	1443381.813	870034.463	83.90	LIGHT POLE
985	1443381.813	870034.463	83.90	LIGHT POLE
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**GENERAL NOTES**

- SEE NOTES, SPECIFICATIONS & LEGEND SHEET FOR ADDITIONAL INFORMATION.
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DRAWING

1000-0000

SHEET

C902

48

OF 52

LAKE NONA

KELLOGG AVENUE EXTENSION

CITY OF ORLANDO, FLORIDA

OUC CONDUIT PLANS

DONALD W. MCINTOSH ASSOCIATES, INC.

ENGINEERS

10000 W. KENNESAW AVENUE, SUITE 100, ORLANDO, FL 32837

407.464.4000

DATE

08/07/2018

BY

08/07/2018

DATE

08/07/2018

BY

08/07/2018

DATE

08/07/2018

BY

08/07/2018

# **GREENEWAY IMPROVEMENT DISTRICT**

## **Consideration of Property Insurance for Hardscape Items** *(provided under separate cover)*

# **GREENEWAY IMPROVEMENT DISTRICT**

**Requisition Nos. 581 - 587 Approved in September  
2018 in an amount totaling \$595,334.63**

# GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

## **Requisition Recap For Board Approval**

Attached please find the listing of requisitions approved to be paid from bond funds from September 1, 2018 through September 30, 2018. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
581	Dix.Hite + Partners	\$375.00
582	Donald W. McIntosh Associates	\$4,680.25
583	Greeneway Improvement District	\$250.00
584	Dewitt Excavation	\$179,732.63
585	Hopping Green & Sams	\$1,057.50
586	Jr. Davis Construction	\$247,660.28
587	City of Orlando	\$161,578.97
		<b>\$595,334.63</b>

**GREENWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 581
- (B) **Name of Payee:** Dix.Hite + Partners
- (C) **Amount Payable:** \$375.00
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Invoice 1808110 for Project 21646.2 (Nemours Pkwy Phase 6) Through 08/17/2018 – **\$375.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

RECEIVED SEP 20 2018

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Attached hereto are originals of the invoice(s) from the vendor of the property acquired or the services rendered with respect to which disbursement is hereby requested.

GREENWAY IMPROVEMENT  
DISTRICT

Responsible Officer Rob Adams

Date: 9/11/18

#### CONSULTING ENGINEER'S APPROVAL

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.

Consulting Engineer Jeffrey J. Newton, P.E.

Date: 9/4/18

**GREENEWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greeneway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 582
- (B) **Name of Payee:** Donald W. McIntosh Associates
- (C) **Amount Payable:** \$4,680.25
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Invoice 35520 for Project 23216 (Lake Nona Greeneway) Through 08/10/2018 – **\$4,680.25**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

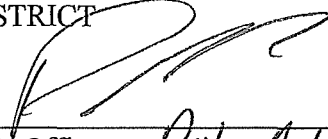
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GREENEWAY IMPROVEMENT  
DISTRICT

Responsible Officer

  
Rob Adams

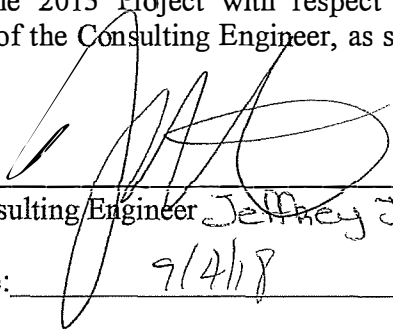
Date:

9/11/18

**CONSULTING ENGINEER'S APPROVAL**

The undersigned Consulting Engineer hereby certifies that this disbursement is for the cost of the 2013 Project and is consistent with: (i) the applicable acquisition or construction contract; (ii) the plans and specifications for the portion of the 2013 Project with respect to which such disbursement is being made; and (iii) the report of the Consulting Engineer, as such report shall have been amended or modified.

Consulting Engineer

  
Jeffrey J. Newton, P.E.

Date:

9/4/18

**GREENEWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greeneway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 583
- (B) **Name of Payee:** Greeneway Improvement District
- (C) **Amount Payable:** \$250.00
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Reimbursement to District for a Wastewater Minor Permit Revision From O&M Funds to Florida Department of Environmental Protection – **\$250.00**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
- 3. each disbursement set forth above was incurred in connection with the acquisition of the 2013 Project and in accordance with the terms of the Acquisition Agreement;

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The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

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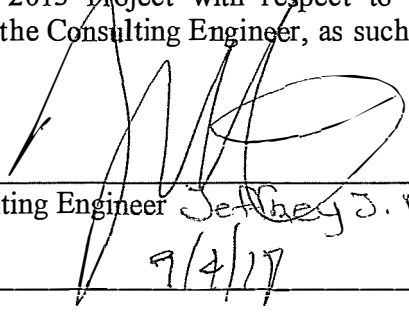
GREENEWAY IMPROVEMENT  
DISTRICT

  
Responsible Officer Rob Adams

Date: 9/11/18

CONSULTING ENGINEER'S APPROVAL

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Consulting Engineer Jeffrey J. Newton, P.E.

Date: 9/4/17

**GREENEWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greeneway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 584
- (B) **Name of Payee:** DeWitt Excavation
- (C) **Amount Payable:** \$179,732.63
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Pay Application #5 for Lake Nona Hartwell Court Extension Through 08/30/2018 – \$179,732.63
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:


- 1. obligations in the stated amount set forth above have been incurred by the District,
- 2. each disbursement set forth above is a proper charge against the 2013 Acquisition and Construction Account;
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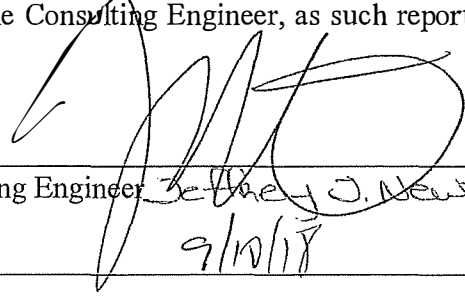
GREENEWAY IMPROVEMENT  
DISTRICT

  
Responsible Officer Rob Adams

Date: 9/14/18

#### CONSULTING ENGINEER'S APPROVAL

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Consulting Engineer Jeffrey O. Newton, P.E.

Date: 9/10/18

**GREENEWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greenway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 585
- (B) **Name of Payee:** Hopping Green & Sams
- (C) **Amount Payable:** \$1,057.50
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Invoice 102355 for Project Construction through 07/31/2018 – **\$1,057.50**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:


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GREENEWAY IMPROVEMENT  
DISTRICT

  
Responsible Officer

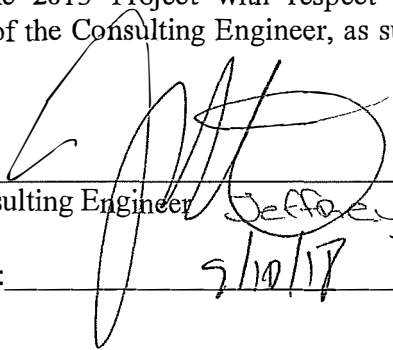
Rob Adams

Date:

9/14/18

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Consulting Engineer

Jeffrey J. Newton, P.E.

Date:

9/10/18

**GREENEWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

The undersigned, a Responsible Officer of the Greeneway Improvement District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U. S. Bank National Association, as trustee (the "Trustee"), dated as of April 1, 2013, as supplemented by that certain First Supplemental Trust Indenture dated as of April 1, 2013 (the "Indenture"), (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** 586
- (B) **Name of Payee:** Jr. Davis Construction Company
- (C) **Amount Payable:** \$247,660.28
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Pay Application #9 for Project 1925 (Nemours Parkway Ph.6) Through 08/25/2018 – **\$247,660.28**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:

- 1. obligations in the stated amount set forth above have been incurred by the District,
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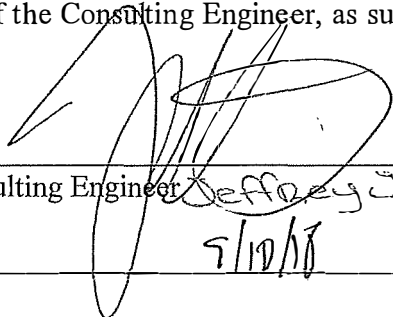
GREENWAY IMPROVEMENT  
DISTRICT

  
Responsible Officer Rob Adams

Date: 9/17/18

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Consulting Engineer Jeffrey J. Newton, P.E.

Date: 9/10/18

**GREENWAY IMPROVEMENT DISTRICT  
SPECIAL ASSESSMENT REVENUE BONDS  
2013**

(Acquisition and Construction Fund)

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- (A) **Requisition Number:** 587
- (B) **Name of Payee:** City of Orlando
- (C) **Amount Payable:** \$161,578.97
- (D) **Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments):**
  - 1. Nemours Parkway Phase 7 Fees – **\$161,578.97**
- (E) **Fund or Account and subaccount, if any, from which disbursement to be made:** 2013 Acquisition and Construction Account of the Acquisition and Construction Fund.

The undersigned hereby certifies that:


- 1. obligations in the stated amount set forth above have been incurred by the District,
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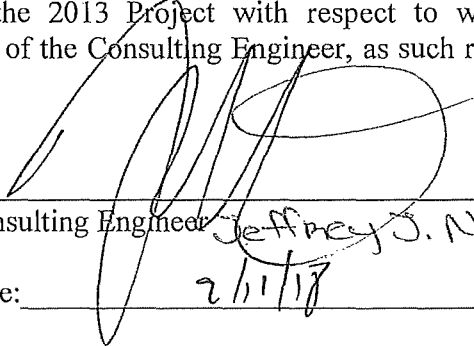
GREENEWAY IMPROVEMENT  
DISTRICT

  
Responsible Officer Rob Adams

Date: 9/17/18

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Consulting Engineer Jeffrey J. Newton, P.E.

Date: 2/11/18

# **GREENEWAY IMPROVEMENT DISTRICT**

**Operation and Maintenance Expenditures Paid  
in September 2018 in an amount totaling  
\$96,017.50**

# GREENEWAY IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

## **Operation and Maintenance Expenditures For Board Approval**

Attached please find the check register listing Operations and Maintenance expenditures paid from September 1, 2018 through September 30, 2018. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$96,017.50**

Approval of Expenditures:

---

\_\_\_\_\_ Chairman

\_\_\_\_\_ Vice Chairman

\_\_\_\_\_ Assistant Secretary

**Greenway Improvement District**  
AP Check Register (Current by Bank)  
Check Dates: 9/1/2018 to 9/30/2018

Check No.	Date	Status	Vendor ID	Payee Name	Amount
<b>BANK ID: SUN - CITY NATIONAL BANK</b>					<b>001-101-0000-00-01</b>
2628	09/05/18	P	VALLEY	BrightView Landscape Services	\$36.75
2629	09/05/18	P	DONMC	Donald W. McIntosh Associates	\$711.00
2630	09/05/18	P	FISH	Fishkind & Associates, Inc.	\$7,500.00
2631	09/05/18	P	ORLS	Orlando Sentinel	\$530.00
2632	09/05/18	P	RLEVEY	Richard Levey	\$200.00
2633	09/05/18	P	SOLS	SiteOne Landscape Supply	\$694.66
2634	09/05/18	P	VENTUR	VenturesIn.com, Inc.	\$19.99
2635	09/11/18	P	HGS	Hopping Green & Sams	\$2,954.31
2636	09/11/18	P	MLM	Michael's Lighting Maint.	\$81.25
2637	09/11/18	P	VENTUR	VenturesIn.com, Inc.	\$105.00
2638	09/18/18	P	VALLEY	BrightView Landscape Services	\$34,005.67
2639	09/25/18	P	VALLEY	BrightView Landscape Services	\$11,097.20
2640	09/25/18	P	CCOURT	Cristyann Courtney	\$200.00
2641	09/25/18	P	FISH	Fishkind & Associates, Inc.	\$3,596.39
2642	09/25/18	P	RLEVEY	Richard Levey	\$200.00
<b>BANK SUN REGISTER TOTAL:</b>					<b>\$61,932.22</b>
<b>GRAND TOTAL :</b>					<b>\$61,932.22</b>

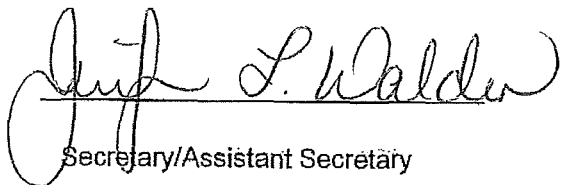
61,932.22 +  
 BCID 16,738.98 +  
 OUC 8,076.87 +  
 OUC 9,219.43 +  
 96,017.50 +

## GREENEWAY IMPROVEMENT DISTRICT

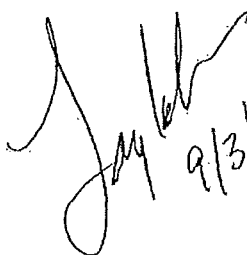
Payment Authorization #358

8/31/2018

Item No.	Payee	Invoice Number	General Fund
1	<b>BrightView Landscape Services</b> Clock #31 Repair	5909259	\$ 36.75
2	<b>Donald W McIntosh Associates</b> Engineering Services Through 08/10/2018	35519	\$ 711.00
3	<b>Fishkind &amp; Associates</b> FY 2019 Tax Roll Preparation	23274	\$ 7,500.00
4	<b>Orlando Sentinel</b> Legal Advertising Through 08/19/2018	OSC526700	\$ 530.00
5	<b>SiteOne Landscape Supply</b> Controller #18 Repair	87738244	\$ 694.66
6	<b>Supervisor Fees - 08/23/2018 Meeting</b> Richard Levey	--	\$ 200.00
7	<b>VenturesIn.com</b> Domain Name Registration	43946	\$ 19.99
<b>TOTAL</b>			<b>\$ 9,692.40</b>

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

  
9/3/18


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## GREENEWAY IMPROVEMENT DISTRICT

Payment Authorization #359

9/7/2018

Item No.	Payee	Invoice Number	General Fund
1	Boggy Creek Improvement District August ICM Expenses <i>pd online 9/11/18</i>	ICM2018-11	\$ 16,788.98
2	Hopping Green & Sams General Legal Through 07/31/2018	102354	\$ 2,954.31
3	Michael's Lighting & Electric Night Lighting Check 08/31/2018	6744	\$ 81.25
4	<i>ouc pd online 9/11/18</i> Acct: 8795843030 ; Service 07/02/2018 - 08/02/2018	—	\$ 8,076.87
5	VenturesIn.com September Application Hosting	43981	\$ 105.00
TOTAL			\$ 28,006.41

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

  
9/11/18

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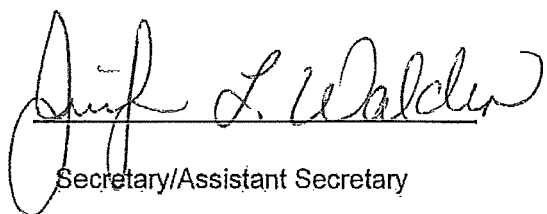
## GREENEWAY IMPROVEMENT DISTRICT

### Payment Authorization #360

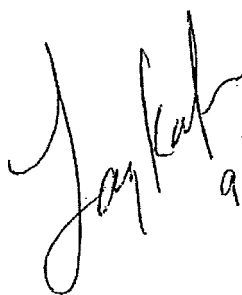
9/14/2018

Item No.	Payee	Invoice Number	General Fund
1	<b>BrightView Landscape Services</b>		
	Clock #22 Repair	5914138	\$ 257.25
	Clock #27 Repair	5914139	\$ 147.00
	September Landscape Maintenance	5934720	\$ 19,155.42
	Plant Installations	5935321	\$ 9,057.50
	Removal of Dead Sabal Palms	5935322	\$ 780.00
	Storm Clean up	5935325	\$ 4,264.00
	Clock #19 Repair	5943281	\$ 212.50
	Zone #5 Controller Repair	5943694	\$ 132.00
2	ouc pd online 9/8/18 Acct: 8795843030 ; Service 08/02/2018 - 09/04/2018	--	\$ 9,219.43

**TOTAL \$ 43,225.10**

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

  
9/14/18

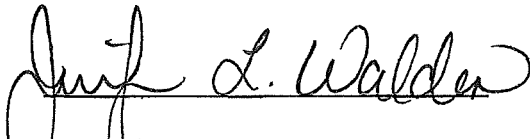
RECEIVED SEP 14 2018

## GREENWAY IMPROVEMENT DISTRICT

### Payment Authorization #361

9/21/2018

Item No.	Payee	Invoice Number	General Fund
1	<b>BrightView Landscape Services</b>		
	Controller #19 Replacement	345200168910	\$ 5,548.60
	Controller #22 Replacement	345200168911	\$ 5,548.60
2	<b>Fishkind &amp; Associates</b>		
	DM Fee & Reimbursables: September 2018	23342	\$ 3,596.39
3	<b>Supervisor Fees - 09/18/2018 Meeting</b>		
	Cristyann Courtney	--	\$ 200.00
	Richard Levey	--	\$ 200.00
TOTAL			\$ 15,093.59

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

  
9/24/18

RECEIVED SEP 24 2018

# **GREENEWAY IMPROVEMENT DISTRICT**

**Recommendation of Work  
Authorizations/Proposed Services  
*(if applicable)***

**GREENEWAY IMPROVEMENT DISTRICT**

**Recommendation for Work Authorization / Proposed Services**

Project Name: Nemours Parkway Phase 7 – GID Additional Survey Services

Brief Description: S&D for GID portion of Nemours Parkway Phase 7

Name of Consultant /Vendor: Donald W. McIntosh Associates, Inc.

Is this work pursuant to an existing Agreement? ☒ Yes ☐ No

If so, name and date of Agreement: \_\_\_\_\_

Is this project included in the District Capital Improvement Plan? ☒ Yes ☐ No

Are the services required contemplated in the Capital Improvement Plan? ☒ Yes ☐ No

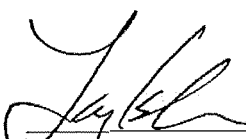
Is this a continuation of previously authorized work? ☒ Yes ☐ No

Proposal attached: ☒ Yes ☐ No

Form of Agreement Utilized: Proposal

Amount of Services: \$600.00

Recommendation: ☒ Approve ☐ Deny

By:  10/6/18  
Larry Kaufmann, Chairman  
Boggy Creek Improvement District Construction Committee

c: Jennifer Walden  
Tucker Mackie  
Jeffrey Newton



October 4, 2018

**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

**Greenway Improvement District**  
12051 Corporate Boulevard  
Orlando, Florida 32817

**Subject: Nemours Parkway Phase 7 – GID Portion Additional Surveying Services**  
DWMA Job No. 18129 (016)

Donald W. McIntosh Associates, Inc. (DWMA) is pleased to submit this work authorization to provide additional surveying services for the Greenway Improvement District (DISTRICT). We will provide these services pursuant to our current agreement dated August 11, 2003, ("Engineering Agreement") as follows:

### **I. Scope of Work**

#### **SURVEYING SERVICES**

CML ENGINEERS

LAND PLANNERS

SURVEYORS

The scope of this work authorization includes professional surveying services for the preparation of a sketch of description for the OUC Street Lighting Agreement being prepared by others for the Greenway Improvement District portion of the Nemours Parkway Phase 7 project.

#### **A. SKETCH OF DESCRIPTION FOR STREET LIGHT AGREEMENT –**

Preparation of a sketch of description for the OUC Street Lighting Agreement being prepared by others. The limits of the description will be based on direction from Client.

016

\$600.00

#### **TOTAL**

**\$600.00**



### **II. Compensation**

Engineer will be compensated for this work at the fixed fee indicated above or at the hourly rates established pursuant to the Engineering Agreement.

### **III. Other Direct Costs**

2200 Park Ave. North

Other direct costs include items such as printing, drawings, travel, deliveries, et cetera, pursuant to the Agreement.

Winter Park, FL

32789-2355

#### **ASSUMPTIONS AND EXCLUSIONS:**

Services provided herein are based upon the following assumptions:

Fax 407-644-8318

- Limits of description will be based on direction from Client.

407-644-4068

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***Greenway Improvement District***

*Nemours Parkway Phase 7 – Construction Phase Services – GID Portion*

*DWMA Job No. 18129 (016)*

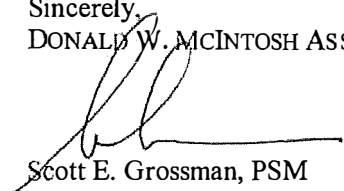
*October 4, 2018*

*Page 2 of 2*

This proposal, together with the Engineering Agreement, represents the entire understanding between the Greenway Improvement District and Donald W. McIntosh Associates, Inc. (Engineer) with regard to the referenced work authorization. If you wish to accept this work authorization, please sign both copies where indicated and return one complete copy to our office. Upon receipt, we will promptly schedule our services.

Thank you for considering Donald W. McIntosh Associates, Inc.

Sincerely,  
DONALD W. MCINTOSH ASSOCIATES, INC.

  
Scott E. Grossman, PSM  
Senior Vice President

APPROVED AND ACCEPTED

By: \_\_\_\_\_  
Authorized Representative of  
Greenway Improvement District

Date: \_\_\_\_\_

PURSUANT TO FLORIDA STATUTE 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF DONALD W. MCINTOSH ASSOCIATES, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.



## GREENEWAY IMPROVEMENT DISTRICT

### Recommendation for Work Authorization / Proposed Services

Project Name: Centerline Drive – Segments C&D

Brief Description: Survey, Design and Construction Admin for 2,465 LF roadway

Name of Consultant / Vendor: Donald W. McIntosh Associates, Inc.

Is this work pursuant to an existing Agreement? ☒ Yes ☐ No

If so, name and date of Agreement: \_\_\_\_\_

Is this project included in the District Capital Improvement Plan? ☒ Yes ☐ No

Are the services required contemplated in the Capital Improvement Plan? ☒ Yes ☐ No

Is this a continuation of previously authorized work? ☒ Yes ☐ No

Proposal attached: ☒ Yes ☐ No

Form of Agreement Utilized: Proposal

Amount of Services: \$ 290,695.00

Recommendation: ☒ Approve ☐ Deny

By:

 9/14/18

Larry Kaufmann, Chairman  
Greeneway Improvement District Construction Committee

c: Jennifer Walden  
Tucker Mackie  
Jeffrey Newton



September 14, 2018

**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

Mr. Richard Levey, Chairman  
Board of Supervisors  
**Greenway Improvement District**  
12051 Corporate Boulevard  
Orlando, Florida 32817

Subject: Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
Orlando, Florida  
DWMA Job No. 18141 (001-031)

Dear Mr. Levey:

As requested by Ralph Ireland, representative of the Lake Nona master developer, Donald W. McIntosh Associates, Inc. (DWMA) is pleased to submit for your consideration this Work Authorization to provide professional surveying, engineering and construction phase services to the Greenway Improvement District ("CLIENT") for Centerline Drive – Segments C & D ("Project"). The scope of this proposal includes professional services related to the ±1,250 lf extension of Centerline Drive from Kellogg Avenue to the southern terminus of existing Centerline Drive (fka Hartwell Court) and the addition of on-street parking, 12-foot wide asphalt trail, utility relocations, drainage improvements and asphalt overlay along the existing ±1,215 Centerline Drive. DWMA will provide these services pursuant to our current contract with the Greenway Improvement District dated August 11, 2003 ("Contract").

#### **BASIC SERVICES & ITEMIZED FEES**

The nature, scope and schedule (if any) of Basic Services to be performed by DWMA under this Agreement, are set forth below.

CLIENT may, from time to time, request DWMA to perform services in connection with the Project which are outside the scope of the services listed herein. Should DWMA agree to perform such services (hereinafter referred to as "Additional Services"), they shall be subject to and governed by the provisions of the Contract. Additional Services and Basic Services to be provided under this Agreement shall hereinafter be referred to collectively as "Services."

#### **I. Scope of Services**

#### **PART I - PROFESSIONAL SURVEYING & MAPPING**

- A. STAKE BORINGS - Stake out and obtain existing ground elevation for 10± borings (location of borings furnished by CLIENT's geotechnical consultant). 001 \$2,245.00
- B. LOCATE UTILITY FLAGS - Locate underground utility lines as flagged by a utility locating service retained by CLIENT. DWMA will schedule a field appointment with the locating company on a one-time

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-844-8318

407-644-4068

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Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking ( $\pm 1,250$  lf) and  
On-Street Parking and Trail Improvements to Existing Roadway ( $\pm 1,215$  lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
Page 2 of 11

basis, for the purpose of locating the marked utility lines. DWMA will show the approximate location of these underground lines per the horizontal and vertical markings as established by the locating company. DWMA will be responsible only for the location of the flags and published depths of the utility location service company. Digging marked locations for verification and measuring depths by DWMA is not included. DWMA is not liable for showing any utility lines not flagged by the locating company.

002 \$5,700.00

- C. BOUNDARY AND TOPOGRAPHIC SURVEY FOR PRELIMINARY PLAT - Preparation of the required site boundary and topographic survey for preliminary plat submittal and final engineering design (NAVD88 Datum) prepared in accordance with applicable State of Florida Standards of Practice as set forth by the Board of Professional Surveyors and Mappers, Chapter 5J-17.05, Florida Administrative Code, per Section 472.027, Florida Statutes. Utility and site improvement locations will be limited to visible surface features only. 003 \$11,680.00
- D. PRELIMINARY PLAT PREPARATION – Preparation and submittal of a preliminary plat to the City of Orlando to support the final plat and engineering design for the Project. This line item includes submittal to the City of Orlando of the preliminary plat and supporting documents prepared by others. 004 \$8,370.00
- E. PRELIMINARY PLAT PROCESSING – Process Preliminary Plat through the City of Orlando, including preparation for and attendance at meetings associated with the project preliminary plat process. 005 \$2,250.00
- F. BOUNDARY AND TOPOGRAPHIC SURVEY FOR FINAL PLAT – Preparation of an updated site boundary and topographic survey (NAVD88 Datum) of lands to be platted for purposes of submittal with the final plat as required by Chapter 177, Florida Statutes, prepared in accordance with applicable State of Florida Standards of Practice as set forth by the Board of Professional Surveyors and Mappers, Chapter 5J-17.05, Florida Administrative Code, per Section 472.027, Florida Statutes. As required by the City of Orlando, the survey will be prepared to include the information within the title certificate provided to DWMA by CLIENT for the final plat submittal. If during the preparation process, additional phases or revisions are required due to CLIENT changes, additional costs will be incurred that will be contracted separately. 006 \$4,225.00



Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
Page 3 of 11

- G. FINAL PLAT PREPARATION – Preparation of one record plat for the Project right-of-way for recording complete with installation of PRM's and PCP's (one time only) as required by state and local regulation(s); includes submittal of plat and supporting documents (prepared by others) to the City of Orlando. This line item does not include the platting of any stormwater ponds or offsite improvements. If additional phases or revisions are required during the preparation process due to CLIENT changes, those Additional Services will be authorized under a separate agreement. 007 \$8,800.00
- H. FINAL PLAT PROCESSING - Process Final Plat through the City of Orlando, including review of plat review comment letters and the preparation of letters in response to the reviews; coordinating the changes and requests for information with the CLIENT and CLIENT's attorney; the preparation and resubmittal of the revised plats and documents; attendance at staff and board meetings; coordination with CLIENT and CLIENT's legal counsel; and plat recording assistance. 008 \$2,550.00
- I. MISCELLANEOUS LEGAL DESCRIPTIONS AND SKETCHES - Prepare up to three (3) miscellaneous legal descriptions for the following:
- Easements
  - Drainage Outfalls
  - Others as needed
- 009 \$2,750.00
- J. STAKE CENTERLINE CONTROL AND BENCHMARKS - Field stake (one time) the proposed right-of-way centerline control points (i.e., PCs, PTs, etc.) and set site benchmarks for use by the Contractor during construction of the Project. 010 \$1,725.00
- K. BASE MAP ASSEMBLY AND PREPARATION - Prepare base maps for use in project reports and planning and design elements listed herein. 011 \$6,400.00
- SUBTOTAL PART I \$56,695.00**

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Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking ( $\pm 1,250$  lf) and  
On-Street Parking and Trail Improvements to Existing Roadway ( $\pm 1,215$  lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
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## PART II - CIVIL ENGINEERING

- A. ROADWAY CONSTRUCTION DRAWINGS - Design, preparation and submittal of roadway construction drawings and technical specifications for the extension of Centerline Drive from Kellogg Avenue to the southern terminus of existing Centerline Drive (fka Hartwell Court) and for the addition of on-street parking, 12-foot wide asphalt trail, utility relocations, drainage improvements and asphalt overlay along existing Centerline Drive for roadway geometry, paving, grading, drainage, sewage collection/transmission, reclaimed water distribution and potable water distribution facilities prepared for submittal to regulatory agencies. This design includes coordination with the structural engineer's design of the roadway crossing of SMA-11. 012 \$92,900.00
- B. OUC CONDUIT AND STREET LIGHT CONDUIT PLANS – Meetings, coordination, preparation and permitting of Orlando Utilities Commission (OUC) electrical conduit plans. Information related to OUC street lighting and electrical conduit size and location shall be the design responsibility of OUC. 013 \$4,300.00
- C. IRRIGATION AND ELECTRIC SLEEVE PLANS - Prepare irrigation and electric sleeve plans, including meetings, coordination of consultants, plan processing and distribution. Information related to irrigation sleeve size and location shall be the design responsibility of the irrigation designer. 014 \$2,100.00
- D. SFWMD ERP APPLICATION - Preparation and submittal of South Florida Water Management District (SFWMD) permit application for Environmental Resource permit (ERP) for construction of the Project. 015 \$9,400.00
- E. SFWMD WATER USE (DEWATERING) PERMIT ASSISTANCE - Assist the CLIENT's geotechnical consultant with completion of a SFWMD Water Use (Dewatering) Permit. (SFWMD will most likely require a Water Use Permit to be issued by the SFWMD Board prior to allowing construction to commence and it will likely appear in a RAI if not addressed at the original ERP submittal stage.) 016 \$3,000.00
- F. FDEP PERMIT APPLICATIONS - Preparation and submittal of Florida Department of Environmental Protection (FDEP) permit applications for water distribution and wastewater collection systems. 017 \$3,900.00



Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
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- G. PLAN & PERMIT PROCESSING - Process plans and permit applications through the City of Orlando, Orlando Utilities Commission (OUC), SFWMD and FDEP. 018 \$15,300.00
- H. FINAL ENGINEERING MEETINGS & COORDINATION - Coordination with City staff; OUC staff; regulatory agencies; geotechnical, structural, hardscape, landscape and other consultants; and CLIENT during the design phase of the project and representation at meetings associated with final design and permitting of the Project. 019 \$10,800.00
- I. ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS - Preparation and submittal of an Engineer's Opinion of Probable Construction Costs for infrastructure construction as required by the City of Orlando for calculation of inspection fees and bond amounts. CLIENT's structural engineer shall be responsible for providing an independent opinion of probable construction costs related to the structural component(s) of the SMA-11 crossing. 020 \$6,100.00
- SUBTOTAL PART II** **\$147,800.00**

### **PART III - CONSTRUCTION PHASE SERVICES**

The following scope of Construction Phase Services includes primarily those services necessary for final project certification(s). Services beyond those listed may be provided as Additional Services under a separate Agreement, and may in some instances be back-charged to the contractor by CLIENT. The scope of construction phase services listed below assumes a construction schedule of twelve (12) months. Should the construction schedule exceed the assumed duration, or should the construction project or required certifications be phased, Additional Services may be required for certain items within the scope of services. It is assumed that the CLIENT's contractor will provide certified as-built surveys prepared by a Florida-licensed surveyor for DWMA's use and reliance in preparing project certifications and record drawings.

- A. PRECONSTRUCTION CONFERENCES - Attendance and coordination of project preconstruction conferences with the City of Orlando and OUC. 021 \$2,000.00
- B. SHOP DRAWING REVIEW - Review (one time) shop drawing information (limited to review for general conformance with the design

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Mr. Richard Levey, Chairman  
**Greenway Improvement District**  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
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intent and with information given in construction documents). Detailed geometric review along with means, methods, techniques, sequences or procedures of construction and all safety precautions is not included and remains Contractor's responsibility. 022 \$7,100.00

C. **CONTRACTOR PAYMENT REQUESTS** - Contractor payment request reviews and approvals (for construction related to DWMA designs) and pertinent site observation with one visit per month for the assumed Project duration (12 visits). 023 \$7,000.00

D. **SITE VISITS** - Make site visits for observation of materials, construction and testing for the specific purpose of providing certifications listed below. Visits are to be at the discretion of DWMA based on contractor's submitted construction schedule for various elements. Schedule to be required and kept current by contractor. Visits exceeding sixty (60) visits (independent of those associated with contractor pay requests) shall be considered Additional Services under a separate Work Authorization. 024 \$21,500.00

E. **FDEP CERTIFICATIONS** - Provide FDEP standard form certifications of completion/substantial compliance for potable water and sanitary sewer permits (one set of certifications). Contractor to provide information and testing as follows:

- Water system pressure test
- Water system bacteriological testing and reports
- Reclaimed water system pressure test
- Sanitary sewer system leakage testing/lamping/ televising
- Record drawings, signed by contractor
- As-built surveys, signed by registered surveyor 025 \$5,300.00

F. **SFWMD CERTIFICATION** - Provide certification as required by the SFWMD permit conditions. Contractor's as-built surveys must be furnished to DWMA. If a substantial deviation exists between approved plans and Contractor's as-built surveys, an additional as-built survey by DWMA may be required (which would be Additional Services). 026 \$4,400.00

G. **FINAL PROJECT CERTIFICATION** - Provide final project certification to the City of Orlando and OUC. 027 \$6,900.00

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Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
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H. PROGRESS MEETINGS AND CONSTRUCTION ISSUES ASSISTANCE – Attend progress meetings and assist with construction issues, preparation and maintenance of contractor activity logs, meeting attendance, contractor issues, assistance with bonding, expediting government processes, etc.	028	\$9,600.00
I. CONTRACTOR CHANGE ORDER AND RFI PROCESSING – Review and respond to a combined total of up to ten (10) Contractor Requests for Change Order (RCO) and/or Requests for Information (RFI) related to DWMA designs. RCOs and/or RFIs related to the designs of other consultants shall be routed by DWMA to the appropriate consultant for review and response.	029	\$8,300.00
J. CONSULTANT COORDINATION – Coordination of geotechnical, hardscape, landscape, structural and other consultants during construction phase of project.	030	\$3,500.00
K. RECORD DRAWINGS - Preparation of "Record Drawings" from contractor furnished data.	031	\$10,600.00
<b>SUBTOTAL PART III</b>		<b>\$86,200.00</b>
<b>TOTAL PARTS I - III</b>		<b>\$290,695.00</b>

#### PAYMENT OF FEES & REIMBURSABLE EXPENSES

CLIENT shall pay DWMA for Services fees as are indicated above and as may be charged from time to time in connection with Additional Services plus Reimbursable Expenses in accordance with the terms of the Contract.

#### ASSUMPTIONS AND EXCLUSIONS:

Services provided herein are based upon the following assumptions:

- All Project design will be based on a roadway alignment developed by DWMA and approved by CLIENT.
- DWMA's performance and work product quality is dependent upon the timely provision of services from CLIENT-selected and contracted land surveyor, geotechnical engineer, environmental consultant, transportation engineer,

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*Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
On-Street Parking and Trail Improvements to Existing Roadway (±1,215 lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
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landscape/hardscape/irrigation designer and legal consultant whose services, while coordinated to the extent possible, are beyond the scope of responsibility of DWMA.

- CLIENT's consultants will provide DWMA with permission to utilize and rely upon their work product as the basis of DWMA's design.
- DWMA, in and through its review and/or use of design and calculations prepared by others, is not responsible for or liable for error or omissions in the design and permitting services provided by others.
- Certain elements designed by others may be shown in DWMA construction plans for context only.
- The Project is to be designed and constructed in a single phase.
- Stormwater runoff from the Project was previously accommodated in the design and construction of the existing stormwater management system.
- DWMA's design related to the proposed crossing of SMA-11 will be limited to horizontal and vertical alignment and coordination with the CLIENT's structural engineer related to extension of utilities through the crossing. DWMA shall not be responsible or liable for the design, permitting, inspection or certification of any structural component of the proposed crossing.
- The scope of construction phase services contained herein specifically excludes as-built surveys of constructed improvements (e.g., roads, utilities, stormwater facilities, etc.). It is assumed that the CLIENT's contractor and/or surveyor will provide certified as-built surveys prepared by a Florida-licensed surveyor for DWMA's use and reliance in preparing project certifications and record drawings. Any as-built surveys required to be performed by DWMA due to failure of contractor's surveyor to provide accurate and complete survey data will be invoiced on an hourly basis and would ideally be back-charged to the contractor by CLIENT.
- Construction phase services for systems designed and permitted by others are not included.
- Construction phase retesting resulting from failures or no-shows, and therefore requiring additional site visits, shall be additional services and is not included in the scope of this agreement. Such services will be invoiced on an hourly basis and would ideally be back-charged to the contractor by CLIENT.
- DWMA work product will be prepared digitally in AutoCAD Civil3D 2018 or later.
- The scope of services contained in this Agreement specifically excludes services related to the following:
  - Preparation and/or processing of a Specific Parcel Master Plan for the Project
  - Structural engineering design related to the proposed crossing of SMA-11
  - Design and permitting of project entry features, signage, gates, walls, etc.

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*Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive - Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking (±1,250 lf) and  
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DWMA Job No. 18141 (001-031)  
September 14, 2018  
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- Landscaping, hardscaping, irrigation and/or lighting design and permitting
- Specialty paver design and permitting
- Electrical power, telecommunications, natural gas or other franchise utility design and permitting
- Construction phase services for systems designed and permitted by others
- CDD material management
- National Pollutant Discharge Elimination System (NPDES) permitting
- Wetland jurisdictional line surveys
- Staking of front lot corners for construction
- Construction layout
- As-built surveys of constructed improvements (e.g., roads, drainage facilities, utilities, stormwater facilities, grading, etc.)
- Inspections and certifications associated with any structural component of the Project
- Applications to the Federal Emergency Management for Letter(s) of Map Change or collection of data, including as-built surveys, in support thereof
- Provision of customized digital data files to CLIENT, CLIENT's consultants and/or CLIENT's contractor

Some of these excluded services may be provided as Additional Services on a case-by-case basis, if required. Certain elements designed by others may be shown in DWMA construction plans for context only.

## **CONTRACT VALIDITY PERIOD**

This work authorization shall remain valid for CLIENT acceptance for a period of sixty (60) days from the date of execution by DWMA. If not accepted and executed by CLIENT within such time period, this proposal shall become null and void.

We are prepared to begin work on your Project as soon as we have received an executed copy of this Agreement (executed electronic scanned copies are acceptable).

We value our relationship with the Greenway Improvement District and thank you for your continued confidence in Donald W. McIntosh Associates, Inc. We look forward to working with you on this project and many others through the coming year.

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*Mr. Richard Levey, Chairman  
Greenway Improvement District  
Centerline Drive – Segments C & D  
New 2-Lane Undivided Roadway with On-Street Parking ( $\pm 1,250$  lf) and  
On-Street Parking and Trail Improvements to Existing Roadway ( $\pm 1,215$  lf)  
DWMA Job No. 18141 (001-031)  
September 14, 2018  
Page 10 of 11*

Yours truly,

DONALD W. MCINTOSH ASSOCIATES, INC.

Scott E. Grossman, PSM  
Senior Vice President

Attachment: Exhibit 'A'  
SEG/lb

ACCEPTANCE OF CONTRACT BY:

\_\_\_\_\_  
[Signature]

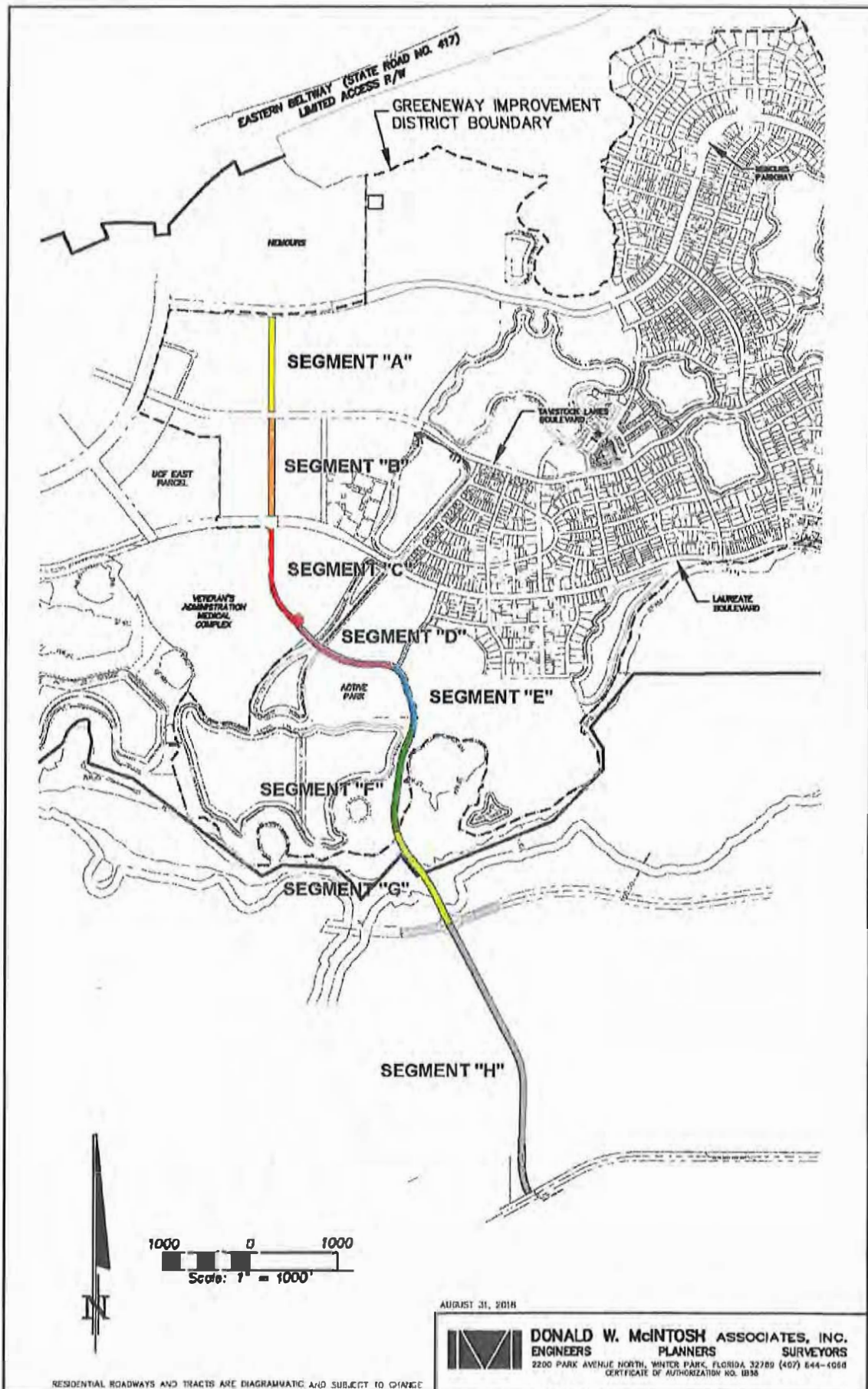
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[Date]

\_\_\_\_\_  
[Name and Title]

\_\_\_\_\_  
[Company]

PURSUANT TO FLORIDA STATUTE 558.0035, AN  
INDIVIDUAL EMPLOYEE OR AGENT OF DONALD W.  
MCINTOSH ASSOCIATES, INC. MAY NOT BE HELD  
INDIVIDUALLY LIABLE FOR NEGLIGENCE.

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**GREENEWAY IMPROVEMENT DISTRICT**

**Recommendation for Work Authorization / Proposed Services**

Project Name: Centerline Drive Phase 2 – Survey – Revisions to S&D's OUC Water

Brief Description: S&D Revisions for GID , OUC Water Easements

Name of Consultant /Vendor: Donald W. McIntosh Associates, Inc.

Is this work pursuant to an existing Agreement? ✓ Yes      No

If so, name and date of Agreement: \_\_\_\_\_

Is this project included in the District Capital Improvement Plan? ✓ Yes      No

Are the services required contemplated in the Capital Improvement Plan? ✓ Yes      No

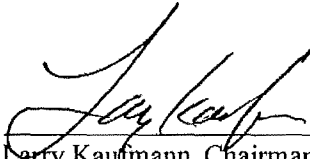
Is this a continuation of previously authorized work? ✓ Yes      No

Proposal attached: ✓ Yes      No

Form of Agreement Utilized: Proposal

Amount of Services: \$900.00

Recommendation: ✓ Approve      Deny

By:  10/15/18  
Larry Kaufmann, Chairman  
Boggy Creek Improvement District Construction Committee

c: Jennifer Walden  
Tucker Mackie  
Jeffrey Newton



**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

October 2, 2018

Mr. Richard Levey, Chairman  
Board of Supervisors  
**Greenway Improvement District**  
12051 Corporate Boulevard  
Orlando, FL 32817

Subject: Centerline Drive Phase 2 Revisions to Sketches of Descriptions for OUC Water  
Utility Easements  
DWMA Job No. 17056 (029)

Dear Mr. Levey:

CIVIL ENGINEERS

LAND PLANNERS

SURVEYORS

Donald W. McIntosh Associates, Inc. (DWMA) is pleased to submit for your consideration this additional work authorization to provide professional surveying services to the Greenway Improvement District ("CLIENT") for the Centerline Drive Phase 2 project at the Laureate Park South Active Park Area ("Project"). The scope of this proposal includes revisions to 2 sketches of descriptions for OUC water utility easement documents being prepared by others. We will provide these services pursuant to our current master contract dated August 11, 2003 ("Contract") with the Greenway Improvement District as follows:

#### PROFESSIONAL SURVEYING & MAPPING

- A. REVISE SKETCHES OF DESCRIPTIONS FOR OUC WATER  
UTILITY EASEMENTS - Preparation of two revised sketches of  
descriptions for OUC water utility easements for documents being  
prepared by others. Revisions to location of easements based on as-  
built drawings provided by contractor to DWMA. 029 \$900.00

**TOTAL \$900.00**

This proposal, together with the Engineering Agreement, represents the entire understanding between the Greenway Improvement District and Donald W. McIntosh Associates, Inc. with regard to the referenced work authorization.

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

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407-644-4068

<http://www.dwma.com>

If you wish to accept this work authorization, please sign where indicated and return one complete copy to our office. Upon receipt, we will promptly schedule our services.

Thank you for considering Donald W. McIntosh Associates, Inc.



**Greenway Improvement District**

Centerline Drive Phase 2 Sketches of Descriptions for Revised OUC Water Utility Easements  
DWMA Job No. 17056 (029)

October 2, 2018

Page 2 of 2

Sincerely,

DONALD W. MCINTOSH ASSOCIATES, INC.

  
Scott E. Grossman, PSM  
Sr. Vice President

APPROVED AND ACCEPTED

By: \_\_\_\_\_  
Authorized Representative of  
Greenway Improvement District

Date: \_\_\_\_\_

PURSUANT TO FLORIDA STATUTE 558.0035, AN  
INDIVIDUAL EMPLOYEE OR AGENT OF DONALD W.  
MCINTOSH ASSOCIATES, INC. MAY NOT BE HELD  
INDIVIDUALLY LIABLE FOR NEGLIGENCE.

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**DONALD W. MCINTOSH Associates, Inc.**  
2200 PARK AVENUE NORTH, WINTER PARK, FLORIDA 32789-2355 • (407) 644-4068 • FAX (407) 644-8318

# **GREENEWAY IMPROVEMENT DISTRICT**

**District's Financial Position and  
Budget to Actual YTD**

# Greenway Improvement District

## Statement of Activities

As of 9/30/2018

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<b><u>Revenues</u></b>					
On-Roll Assessments	\$392,062.58				\$392,062.58
Off-Roll Assessments	356,676.97				356,676.97
On-Roll Assessments		\$1,685,270.04			1,685,270.04
Other Assessments		1,703,574.91			1,703,574.91
Inter-Fund Group Transfers In		(113,748.86)			(113,748.86)
Developer Contributions			\$67,881.84		67,881.84
Other Income & Other Financing Sources			55,543.80		55,543.80
Inter-Fund Transfers In			113,748.86		113,748.86
Total Revenues	<u>\$748,739.55</u>	<u>\$3,275,096.09</u>	<u>\$237,174.50</u>	<u>\$0.00</u>	<u>\$4,261,010.14</u>
<b><u>Expenses</u></b>					
Supervisor Fees	\$4,600.00				\$4,600.00
Public Officials' Liability Insurance	2,244.00				2,244.00
Trustee Services	3,771.25				3,771.25
Management	39,999.96				39,999.96
Engineering	11,319.50				11,319.50
Dissemination Agent	5,000.00				5,000.00
District Counsel	24,646.17				24,646.17
Assessment Administration	7,500.00				7,500.00
Audit	4,395.00				4,395.00
Travel and Per Diem	190.67				190.67
Telephone	187.45				187.45
Postage & Shipping	764.81				764.81
Copies	1,228.12				1,228.12
Legal Advertising	9,919.40				9,919.40
Miscellaneous	108.00				108.00
Property Taxes	2,029.52				2,029.52
Web Site Maintenance	1,294.99				1,294.99
Dues, Licenses, and Fees	175.00				175.00
Electric	5,900.21				5,900.21
Water Reclaimed	18,720.35				18,720.35
General Insurance	2,525.00				2,525.00
Irrigation	43,705.11				43,705.11
Landscaping Maintenance & Material	267,320.04				267,320.04
Flower & Plant Replacement	90,906.82				90,906.82

# Greenway Improvement District

## Statement of Activities

As of 9/30/2018

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
Contingency	8,316.65				8,316.65
IME - Aquatics Maintenance	2,404.80				2,404.80
IME - Irrigation	2,183.40				2,183.40
IME - Landscaping	89,354.81				89,354.81
IME - Lighting	2,777.62				2,777.62
IME - Miscellaneous	1,260.00				1,260.00
IME - Water Reclaimed	1,211.19				1,211.19
Hardscape Maintenance	5,090.00				5,090.00
Streetlights	80,766.81				80,766.81
Principal Payments		\$955,000.00			955,000.00
Interest Payments		2,609,393.76			2,609,393.76
Engineering			\$305,616.65		305,616.65
District Counsel			13,722.82		13,722.82
Legal Advertising			1,786.97		1,786.97
Contingency			5,986,302.58		5,986,302.58
Total Expenses	<u>\$741,816.65</u>	<u>\$3,564,393.76</u>	<u>\$6,307,429.02</u>	<u>\$0.00</u>	<u>\$10,613,639.43</u>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>					
Interest Income	\$2,783.70				\$2,783.70
Interest Income		\$8,816.03			8,816.03
Interest Income			\$13,950.51		13,950.51
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$2,783.70</u>	<u>\$8,816.03</u>	<u>\$13,950.51</u>	<u>\$0.00</u>	<u>\$25,550.24</u>
Change In Net Assets	\$9,706.60	(\$280,481.64)	(\$6,056,304.01)	\$0.00	(\$6,327,079.05)
Net Assets At Beginning Of Year	<u>\$41,492.64</u>	<u>\$4,252,848.26</u>	<u>\$8,429,242.18</u>	<u>\$0.00</u>	<u>\$12,723,583.08</u>
Net Assets At End Of Year	<u><u>\$51,199.24</u></u>	<u><u>\$3,972,366.62</u></u>	<u><u>\$2,372,938.17</u></u>	<u><u>\$0.00</u></u>	<u><u>\$6,396,504.03</u></u>

**Greeneway Improvement District**  
**Statement of Financial Position**  
**As of 9/30/2018**

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u><b>Assets</b></u>					
<u><b>Current Assets</b></u>					
General Checking Account	\$4,499.76				\$4,499.76
State Board of Administration	1,462.91				1,462.91
Prepaid Expenses	9,699.90				9,699.90
Deposits	1,100.00				1,100.00
Infrastructure Capital Reserve	39,899.69				39,899.69
Interchange Maintenance Reserve	12,614.99				12,614.99
Debt Service Reserve A1 Bond		\$3,551,196.88			3,551,196.88
Revenue A1 Bond		417,873.49			417,873.49
Prepayment A1 Bond		3,296.25			3,296.25
General Checking Account			\$7,071.41		7,071.41
Acquisition/Construction A1 Bond			2,673,786.74		2,673,786.74
Total Current Assets	<u>\$69,277.25</u>	<u>\$3,972,366.62</u>	<u>\$2,680,858.15</u>	<u>\$0.00</u>	<u>\$6,722,502.02</u>
<u><b>Investments</b></u>					
Amount Available in Debt Service Funds				\$3,972,366.62	\$3,972,366.62
Amount To Be Provided				45,987,633.38	45,987,633.38
Total Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$49,960,000.00</u>	<u>\$49,960,000.00</u>
<b>Total Assets</b>	<u><u>\$69,277.25</u></u>	<u><u>\$3,972,366.62</u></u>	<u><u>\$2,680,858.15</u></u>	<u><u>\$49,960,000.00</u></u>	<u><u>\$56,682,502.02</u></u>

**Greeneway Improvement District**  
Statement of Financial Position  
As of 9/30/2018

	General Fund	Debt Service	Capital Projects Fund	General Long-Term Debt	Total
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$10,388.41				\$10,388.41
Due To Other Governmental Units	7,689.60				7,689.60
Accounts Payable			\$14,921.38		14,921.38
Retainage Payable			292,998.60		292,998.60
Total Current Liabilities	<u>\$18,078.01</u>	<u>\$0.00</u>	<u>\$307,919.98</u>	<u>\$0.00</u>	<u>\$325,997.99</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$49,960,000.00	\$49,960,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$49,960,000.00</u>	<u>\$49,960,000.00</u>
<b>Total Liabilities</b>	<u>\$18,078.01</u>	<u>\$0.00</u>	<u>\$307,919.98</u>	<u>\$49,960,000.00</u>	<u>\$50,285,997.99</u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$50,369.29				\$50,369.29
Net Assets - General Government	(8,876.65)				(8,876.65)
Current Year Net Assets - General Government	9,706.60				9,706.60
Net Assets, Unrestricted		\$4,252,848.26			4,252,848.26
Current Year Net Assets, Unrestricted		(280,481.64)			(280,481.64)
Net Assets, Unrestricted			(\$10,264,278.80)		(10,264,278.80)
Net Assets, Unrestricted			8,980,146.80		8,980,146.80
Current Year Net Assets, Unrestricted			(6,056,304.01)		(6,056,304.01)
Net Assets - General Government			9,713,374.18		9,713,374.18
<b>Total Net Assets</b>	<u>\$51,199.24</u>	<u>\$3,972,366.62</u>	<u>\$2,372,938.17</u>	<u>\$0.00</u>	<u>\$6,396,504.03</u>
<b>Total Liabilities and Net Assets</b>	<u>\$69,277.25</u>	<u>\$3,972,366.62</u>	<u>\$2,680,858.15</u>	<u>\$49,960,000.00</u>	<u>\$56,682,502.02</u>

**Greeneway Improvement District**  
 Budget to Actual  
 For the Month Ending 09/30/2018

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<b><u>Revenues</u></b>				
On-Roll Assessments	\$ 392,062.58	\$ 744,396.45	\$ (352,333.87)	\$ 744,396.45
Off-Roll Assessments	356,676.97	-	356,676.97	-
<b>Net Revenues</b>	<b>\$ 748,739.55</b>	<b>\$ 744,396.45</b>	<b>\$ 4,343.10</b>	<b>\$ 744,396.45</b>
<b><u>General &amp; Administrative Expenses</u></b>				
<b>Legislative</b>				
Supervisor Fees	\$ 4,600.00	\$ 4,800.00	\$ (200.00)	\$ 4,800.00
<b>Financial &amp; Administrative</b>				
Public Officials' Liability Insurance	2,244.00	2,500.00	(256.00)	2,500.00
Trustee Services	3,771.25	2,500.00	1,271.25	2,500.00
Management	39,999.96	40,000.00	(0.04)	40,000.00
Engineering	5,619.50	7,500.00	(1,880.50)	7,500.00
Engineering (Public Facilities Report)	5,700.00	-	5,700.00	-
Dissemination Agent	5,000.00	5,000.00	-	5,000.00
Property Appraiser	-	1,500.00	(1,500.00)	1,500.00
District Counsel	24,646.17	22,000.00	2,646.17	22,000.00
Assessment Administration	7,500.00	7,500.00	-	7,500.00
Audit	4,395.00	5,500.00	(1,105.00)	5,500.00
Travel and Per Diem	190.67	150.00	40.67	150.00
Telephone	187.45	500.00	(312.55)	500.00
Postage & Shipping	764.81	500.00	264.81	500.00
Copies	1,228.12	2,000.00	(771.88)	2,000.00
Legal Advertising	9,919.40	3,800.00	6,119.40	3,800.00
Bank Fees	-	50.00	(50.00)	50.00
Miscellaneous	108.00	2,500.00	(2,392.00)	2,500.00
Property Taxes	2,029.52	1,500.00	529.52	1,500.00
Web Site Maintenance	1,294.99	1,250.00	44.99	1,250.00
Dues, Licenses, and Fees	175.00	175.00	-	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 119,373.84</b>	<b>\$ 111,225.00</b>	<b>\$ 8,148.84</b>	<b>\$ 111,225.00</b>

**Greenway Improvement District**  
Budget to Actual  
For the Month Ending 09/30/2018

	YTD Actual	YTD Budget	YTD Variance	FY 2018 Adopted Budget
<b><u>Field Operations</u></b>				
<b>Electric Utility Services</b>				
Electric	\$ 5,900.21	\$ 5,000.00	\$ 900.21	\$ 5,000.00
Entry Lighting	-	2,500.00	(2,500.00)	2,500.00
<b>Water-Sewer Combination Services</b>				
Water Reclaimed	18,720.35	15,000.00	3,720.35	15,000.00
<b>Stormwater Control</b>				
Mitigation Area	-	1,000.00	(1,000.00)	1,000.00
Aquatic Contract	-	1,500.00	(1,500.00)	1,500.00
Lake/Pond Repair Reserve	-	2,500.00	(2,500.00)	2,500.00
<b>Other Physical Environment</b>				
Equipment Rental	-	1,125.00	(1,125.00)	1,125.00
General Insurance	2,525.00	3,000.00	(475.00)	3,000.00
Property & Casualty	-	0.01	(0.01)	0.01
Other Insurance	-	750.00	(750.00)	750.00
Irrigation	43,705.11	15,000.00	28,705.11	15,000.00
Landscaping Maintenance & Material	267,320.04	300,000.00	(32,679.96)	300,000.00
Tree Trimming	-	8,500.00	(8,500.00)	8,500.00
Flower & Plant Replacement	90,906.82	10,000.00	80,906.82	10,000.00
Contingency	8,316.65	33,270.49	(24,953.84)	33,270.49
<b>Interchange Maintenance Expenses</b>				
IME - Aquatics Maintenance	2,404.80	3,816.00	(1,411.20)	3,816.00
IME - Irrigation	2,183.40	36,000.00	(33,816.60)	36,000.00
IME - Landscaping	89,354.81	88,253.28	1,101.53	88,253.28
IME - Lighting	2,777.62	2,700.00	77.62	2,700.00
IME - Miscellaneous	1,260.00	900.00	360.00	900.00
IME - Water Reclaimed	1,211.19	3,600.00	(2,388.81)	3,600.00
<b>Road &amp; Street Facilities</b>				
Entry and Wall Maintenance	-	5,000.00	(5,000.00)	5,000.00
Hardscape Maintenance	5,090.00	6,250.00	(1,160.00)	6,250.00
Streetlights	80,766.81	60,000.00	20,766.81	60,000.00
Accent Lighting	-	2,000.00	(2,000.00)	2,000.00
<b>Parks &amp; Recreation</b>				
Personnel Leasing Agreement	-	660.00	(660.00)	660.00
<b>Reserves</b>				
Infrastructure Capital Reserve	22,200.00	22,200.00	-	22,200.00
Interchange Maintenance Reserve	3,146.67	3,146.67	-	3,146.67
<b>Total Field Operations Expenses</b>	<b>\$ 647,789.48</b>	<b>\$ 633,671.45</b>	<b>\$ 14,118.03</b>	<b>\$ 633,671.45</b>
 <b>Total Expenses</b>	 <b>\$ 767,163.32</b>	 <b>\$ 744,896.45</b>	 <b>\$ 22,266.87</b>	 <b>\$ 744,896.45</b>
 <b>Income (Loss) from Operations</b>	 <b>\$ (18,423.77)</b>	 <b>\$ (500.00)</b>	 <b>\$ (17,923.77)</b>	 <b>\$ (500.00)</b>
<b><u>Other Income (Expense)</u></b>				
Interest Income	\$ 2,783.70	\$ 500.00	\$ 2,283.70	\$ 500.00
<b>Total Other Income (Expense)</b>	<b>\$ 2,783.70</b>	<b>\$ 500.00</b>	<b>\$ 2,283.70</b>	<b>\$ 500.00</b>
 <b>Net Income (Loss)</b>	 <b>\$ (15,640.07)</b>	 <b>\$ -</b>	 <b>\$ (15,640.07)</b>	 <b>\$ -</b>

**Greenway Improvement District**  
**Budget to Actual**  
**For the Month Ending 09/30/2018**

	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	YTD Actual
<b>Revenues</b>													
On-Roll Assessments	\$ -	\$ 14,017.81	\$ 182,385.08	\$ 15,245.04	\$ 92,864.56	\$ 40,489.21	\$ 23,204.35	\$ 19,695.51	\$ 370.95	\$ 3,790.07	\$ -	\$ -	\$ 392,062.58
Off-Roll Assessments		178,338.49	-	-	-	-	-	178,338.48	-	-	-	-	356,676.97
Net Revenues	\$ -	\$ 192,356.30	\$ 182,385.08	\$ 15,245.04	\$ 92,864.56	\$ 40,489.21	\$ 23,204.35	\$ 198,033.99	\$ 370.95	\$ 3,790.07	\$ -	\$ -	\$ 748,739.55
<b>General &amp; Administrative Expenses</b>													
Legislative													
Supervisor Fees	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 800.00	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ 600.00	\$ 400.00	\$ 4,600.00
Financial & Administrative													
Public Officials' Liability Insurance	2,244.00	-	-	-	-	-	-	-	-	-	-	-	2,244.00
Trustee Fees	2,199.90	-	-	-	-	-	-	-	1,571.35	-	-	-	3,771.25
Management	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	39,999.96
Engineering	-	600.00	200.00	300.00	825.00	365.00	200.00	450.00	450.00	112.50	1,318.50	798.50	5,619.50
Engineering (Public Facilities Report)	-	-	5,700.00	-	-	-	-	-	-	-	-	-	5,700.00
Dissemination Agent	-	-	-	-	-	-	-	-	5,000.00	-	-	-	5,000.00
Property Appraiser	-	-	-	-	-	-	-	-	-	-	-	-	-
District Counsel	-	-	2,227.13	1,322.50	1,877.80	5,026.36	-	1,811.36	3,849.65	-	3,072.15	5,459.22	24,646.17
Assessment Administration	7,500.00	-	-	-	-	-	-	-	-	-	-	-	7,500.00
Audit	-	-	-	-	-	-	-	-	-	-	4,395.00	-	4,395.00
Travel and Per Diem	-	13.41	13.41	17.69	27.19	17.99	8.72	33.30	17.99	17.99	9.31	13.67	190.67
Telephone	-	-	12.24	-	97.65	8.92	21.11	-	27.07	-	20.46	-	187.45
Postage & Shipping	-	20.69	22.61	13.72	17.85	31.70	51.03	29.11	10.64	7.21	527.36	32.89	764.81
Copies	-	108.00	124.50	120.00	141.00	93.00	-	169.12	216.00	-	225.00	31.50	1,228.12
Legal Advertising	248.75	196.25	196.25	196.25	-	400.00	200.00	188.75	370.00	-	7,738.15	185.00	9,919.40
Bank Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	108.00	-	108.00
Property Taxes	1,672.00	357.52	-	-	-	-	-	-	-	-	-	-	2,029.52
Website Maintenance	120.00	105.00	105.00	105.00	105.00	105.00	105.00	105.00	105.00	105.00	124.99	105.00	1,294.99
Dues, Licenses, and Fees	175.00	-	-	-	-	-	-	-	-	-	-	-	175.00
Total General & Administrative Expenses	\$ 17,892.98	\$ 5,134.20	\$ 12,334.47	\$ 5,808.49	\$ 7,224.82	\$ 9,381.30	\$ 4,319.19	\$ 6,519.97	\$ 15,351.03	\$ 3,576.03	\$ 21,472.25	\$ 10,359.11	\$ 119,373.84
<b>Field Operations</b>													
Electric Utility Services													
Electric	\$ -	\$ 443.35	\$ 837.90	\$ 464.93	\$ -	\$ 899.89	\$ 519.14	\$ -	\$ 533.69	\$ 549.44	\$ 530.63	\$ 1,121.24	\$ 5,900.21
Entry Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-
Water-Sewer Combination Services													
Water Reclaimed	-	1,270.97	3,697.16	2,045.58	-	877.74	2,358.12	-	2,141.05	1,897.22	1,624.49	2,808.02	18,720.35
Stormwater Control													
Mitigation Area	-	-	-	-	-	-	-	-	-	-	-	-	-
Aquatic Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake/Pond Repair Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Physical Environment													
Equipment Rental	-	-	-	-	-	-	-	-	-	-	-	-	-
General Insurance	2,525.00	-	-	-	-	-	-	-	-	-	-	-	2,525.00
Property & Casualty Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigation	-	-	1,575.75	6,308.75	2,611.50	5,626.00	4,533.50	1,357.50	3,241.25	598.50	4,391.41	13,460.95	43,705.11
Landscaping Maintenance & Material	-	38,310.84	19,155.42	19,155.42	19,155.42	41,920.42	19,155.42	33,845.42	19,155.42	19,155.42	19,155.42	19,155.42	267,320.04
Tree Trimming	-	-	-	-	-	-	-	-	-	-	-	-	-
Flower & Plant Replacement	-	-	-	42,491.32	-	15,185.00	10,967.00	-	1,862.00	820.00	4,274.00	15,307.50	90,906.82
Contingency	-	-	225.00	-	-	880.00	1,783.00	1,164.65	-	-	-	4,264.00	8,316.65

**Greenway Improvement District**  
**Budget to Actual**  
**For the Month Ending 09/30/2018**

	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	YTD Actual
<b>Interchange Maintenance Expenses</b>													
IME - Aquatics Maintenance	300.60	300.60	300.60	300.60	300.60	300.60	300.60	300.60	-	-	-	-	2,404.80
IME - Irrigation	-	1,832.13	-	-	-	-	-	-	150.57	102.60	98.10	-	2,183.40
IME - Landscaping	7,354.44	7,354.44	7,354.44	7,354.44	-	14,708.88	7,354.44	8,369.28	7,095.60	282.89	14,771.52	7,354.44	89,354.81
IME - Lighting	-	-	347.13	66.47	71.70	653.74	266.04	145.95	188.64	129.62	573.17	335.16	2,777.62
IME - Miscellaneous	-	-	-	-	-	-	-	-	-	-	1,260.00	-	1,260.00
IME - Water Reclaimed	-	-	5.71	75.76	76.76	351.98	-	334.84	-	279.95	86.19	-	1,211.19
<b>Road &amp; Street Facilities</b>													
Entry and Wall Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
Hardscape Maintenance	-	-	-	-	-	-	-	-	5,090.00	-	-	-	5,090.00
Streetlights	-	6,027.67	12,275.27	7,444.93	81.25	13,371.14	6,769.29	809.25	7,287.36	6,580.40	6,671.96	13,448.29	80,766.81
Accent Lighting	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Parks &amp; Recreation</b>													
Personnel Leasing Agreement	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Reserves</b>													
Infrastructure Capital Reserve	-	-	-	-	-	-	-	-	-	-	22,200.00	-	22,200.00
Interchange Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	3,146.67	-	3,146.67
<b>Total Field Operations Expenses</b>	<b>\$ 10,180.04</b>	<b>\$ 55,540.00</b>	<b>\$ 45,774.38</b>	<b>\$ 85,708.20</b>	<b>\$ 22,297.23</b>	<b>\$ 94,775.39</b>	<b>\$ 54,006.55</b>	<b>\$ 46,327.49</b>	<b>\$ 46,745.58</b>	<b>\$ 30,396.04</b>	<b>\$ 78,783.56</b>	<b>\$ 77,255.02</b>	<b>\$ 647,789.48</b>
<b>Total Expenses</b>	<b>\$ 28,073.02</b>	<b>\$ 60,674.20</b>	<b>\$ 58,108.85</b>	<b>\$ 91,516.69</b>	<b>\$ 29,522.05</b>	<b>\$ 104,156.69</b>	<b>\$ 58,325.74</b>	<b>\$ 52,847.46</b>	<b>\$ 62,096.61</b>	<b>\$ 33,972.07</b>	<b>\$ 100,255.81</b>	<b>\$ 87,614.13</b>	<b>\$ 767,163.32</b>
<b>Income (Loss) from Operations</b>	<b>\$ (28,073.02)</b>	<b>\$ 131,682.10</b>	<b>\$ 124,276.23</b>	<b>\$ (76,271.65)</b>	<b>\$ 63,342.51</b>	<b>\$ (63,667.48)</b>	<b>\$ (35,121.39)</b>	<b>\$ 145,186.53</b>	<b>\$ (61,725.66)</b>	<b>\$ (30,182.00)</b>	<b>\$ (100,255.81)</b>	<b>\$ (87,614.13)</b>	<b>\$ (18,423.77)</b>
<b>Other Income (Expense)</b>													
Interest Income	\$ 9.35	\$ 8.48	\$ 153.31	\$ 15.73	\$ 10.73	\$ 2,098.40	\$ 12.66	\$ 12.31	\$ 220.09	\$ 14.76	\$ 63.39	\$ 164.49	\$ 2,783.70
<b>Total Other Income (Expense)</b>	<b>\$ 9.35</b>	<b>\$ 8.48</b>	<b>\$ 153.31</b>	<b>\$ 15.73</b>	<b>\$ 10.73</b>	<b>\$ 2,098.40</b>	<b>\$ 12.66</b>	<b>\$ 12.31</b>	<b>\$ 220.09</b>	<b>\$ 14.76</b>	<b>\$ 63.39</b>	<b>\$ 164.49</b>	<b>\$ 2,783.70</b>
<b>Net Income (Loss)</b>	<b>\$ (28,063.67)</b>	<b>\$ 131,690.58</b>	<b>\$ 124,429.54</b>	<b>\$ (76,255.92)</b>	<b>\$ 63,353.24</b>	<b>\$ (61,569.08)</b>	<b>\$ (35,108.73)</b>	<b>\$ 145,198.84</b>	<b>\$ (61,505.57)</b>	<b>\$ (30,167.24)</b>	<b>\$ (100,192.42)</b>	<b>\$ (87,449.64)</b>	<b>\$ (15,640.07)</b>

## Greeneway Improvement District

FY 2018

## Cash Flow Analysis

	Beg. Cash	FY17 Inflows	FY17 Outflows	FY18 Inflows	FY18 Outflows	FY19 Inflows	FY19 Outflows	End. Cash
10/1/2017	120,415.34	-	(84,003.24)	1.33	(10,718.08)	-	-	25,695.35
11/1/2017	25,695.35	-	(62,938.07)	266,040.37	(120,617.26)	-	-	108,180.39
12/1/2017	108,180.39	-	(146.56)	1,011,066.84	(396,728.89)	-	-	722,371.78
1/1/2018	722,371.78	-	-	84,671.62	(649,522.91)	-	-	157,520.49
2/1/2018	157,520.49	-	-	424,123.21	(49,312.91)	-	-	532,330.79
3/1/2018	532,330.79	-	-	228,590.55	(426,182.03)	-	-	334,739.31
4/1/2018	334,739.31	-	-	165,908.21	(390,373.39)	-	-	110,274.13
5/1/2018	110,274.13	-	-	286,956.09	(107,103.55)	-	-	290,126.67
6/1/2018	290,126.67	-	-	117,482.32	(217,166.41)	-	-	190,442.58
7/1/2018	190,442.58	-	-	20,058.91	(53,521.47)	-	-	156,980.02
8/1/2018	156,980.02	-	-	25.08	(116,491.75)	-	-	40,513.35
9/1/2018	40,513.35	-	-	60,003.91	(96,017.50)	-	-	4,499.76
10/1/2018	4,499.76	-	-	12,657.65	(10,388.41)	-	(4,769.00)	2,000.00 as of 10/04/2018
		-	(147,087.87)	2,577,586.09	(2,644,144.56)	-	(4,769.00)	2,000.00

As of 10/04/2018

**Greenway Improvement District  
Construction Tracking - early October**

	Amount
<b>Series 2013 Bond Issue</b>	
Original Construction Fund	\$ 48,700,000.00
Additions (Interest, Transfers from DSR, etc.)	551,682.53
Cumulative Draws Through Prior Month	(46,592,817.17)
	=====
<b>Construction Funds Available</b>	<b>\$ 2,658,865.36</b>
<b>Requisitions This Month</b>	
	=====
<b>Total Requisitions This Month</b>	<b>\$ -</b>
	=====
<b>Construction Funds Remaining</b>	<b>\$ 2,658,865.36</b>
<b>Current Committed Funding</b>	
Lake Nona South - Traffic Control Devices	\$ (54,546.10)
Nemours Parkway Phase 4 - Yellowstone Landscape	(127,619.13)
Nemours Parkway Phase 6 - Jr. Davis	(324,221.74)
Lake Nona Hartwell Court Extension - DeWitt Excavation	(260,248.91)
	=====
<b>Total Current Committed Funding</b>	<b>\$ (766,635.88)</b>
<b>Upcoming Committed Funding</b>	
Lake Nona Kellogg Avenue Extension – DeWitt Excavation	\$ (586,812.14)
Lake Nona Nemours Parkway Phase 7 - Coming Up Soon	-
	=====
<b>Total Upcoming Committed Funding</b>	<b>\$ (586,812.14)</b>
<b>Total Committed Funding</b>	<b>\$ (1,353,448.02)</b>
<b>Net Uncommitted</b>	<b>1,305,417.34</b>